

**Citrus College Foundation
Grant Request**

APPLICATION: Written requests for grant consideration are **due in the Foundation office by September 15, 2011**, for Fall consideration and **March 15, 2012** for Spring consideration, and will not be accepted after these dates.

FUNDS AVAILABLE: *Requests should be for a specific purpose and sufficiently described to allow consideration.* Previous lists of projects granted are available upon request. Grants average from \$500 to \$2,000.

PURPOSE OF REQUEST: _____

AMOUNT REQUESTED: _____

DEPARTMENT SUBMITTING THIS REQUEST: _____

DETAIL OF REQUEST: Attach information that provides specific answers to the following questions:

1. What is the purpose of the funds requested and what critical need is met?
2. How will these funds benefit students?
3. Can the purpose be benefited if the request is only partially fulfilled? Please explain.
4. Explain whether or not your college budget can be used to support this request.
5. How does this request align with the college's strategic plan and/or mission, values, and vision?

APPLICANT: _____ / _____
(Signature) (Print Name)

TITLE OR POSITION: _____ Date _____

This request is in agreement with the goals and objectives of this department and represents a unit plan priority:

SUPERVISOR/DEAN: _____ Date _____
(Signature)

This request is in agreement with the goals and objectives of this division and represents a cluster priority:

VICE PRESIDENT: _____ Date _____
(Signature)