

MISSION: How does the program meet the District’s mission and established core competencies? Does program reflect the District’s diversity?

a) Reinstitute advisory committees for special courses that lead to careers.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Software	Equipment	Other Personnel	Other
Continue annual EMT advisory meeting	11/08	Hadsell	C						
Pursue expanding EMT program to include accredited paramedic program in conjunction with Rio-Hondo College.	12/12	Hadsell	P	2 Full-time faculty	Need three dedicated classrooms with smart panels.	Blackboard platform with technical support	\$300,000.00 in start up equipment. Rio to share cost	1 f/t secretary	4 adjunct staff members
C.N.A. Continue annual joint advisory meetings with other Health Sciences disciplines	10/09	Bowman	P	N/A	C	N/A	C	N/A	N/A
b) Together with the appropriate advisory committee develop innovative courses/programs to serve a wide range of students needs using all delivery modes including distance education and continuing education classes.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Software	Equipment	Other Personnel	Other
Launch new Emergency Management Program	SPR 2010	Hadsell	P	3 adjunct instructor	n/a DE Course	Blackboard	None	None	none

C.N.A. Assess and apply the identified changes to current curriculum to meet the needs of the community	SPR 2020	Bowman	P	N/A	C	C	C	N/A	N/A
C.N.A. Develop a Home Health and Acute Care Course for Certified Nursing Assistants	Winter 2010	Bowman	P	N/A	C	I	C	N/A	N/A
C.N.A. Purchase equipment for the hearing impaired student	SPR 2009	Estrada	C	N/A	N/A	C	Stethoscopes, Closed captioned DVDs	N/A	N/A

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c) Continue to explore scheduling options to ensure access for appropriate populations.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Software	Equipment	Other Personnel	Other
EMT is offered in both day and evening classes to accommodate working adults and returning adult students	Ongoing	Hadsell	C						
Career fairs and presentations are held throughout course. EMT has 100% placement of successful students	Ongoing	Hadsell	C						
C.N.A. Explore the feasibility of adding an evening course for NRS 101	2011	Bowman	P	N/A	C	C	C	P	

d) Evaluate courses nomenclature and renumber courses for sequence.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMT courses are properly numbered	Ongoing	Hadsell	C						
C.N.A. Courses are properly numbered									

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

a) The college should explore the construction of a new building specifically designed to facilitate Allied Health Programs.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
C.N.A. Incorporate skills lab activities to facilitate learning of NRS 101 students	ongoing	Bowman Tucker	C	N/A	C	C	C	N/A	N/A

b) Increase publicity and recruitment efforts.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
Ongoing employment recruitments are held throughout the semester	On going	Hadsell	C						
C.N.A. Nursing counselor will assist potential students with health career choices	C	Birch	C						
C.N.A. Construct Web page and Flyer to reflect current requirements for NRS 101	4/09	Bowman Hall	C						
C.N.A. Attend High School Career Fairs	SPR 2009	Bowman	P						

NEED: How is program addressing needs based on labor market data, enrollment, articulation, advisory committee, regional agreements, etc.?

c) Purchase software for specific courses that will keep the courses on the cutting edge.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMT homework and practice NREMT examinations are web based	Complete	C							
C.N.A. Install NRS 101 skills practice software in the computer lab	4/09	Tech Services	P						

d) Replace old mannequins and select items that serve a dual purpose for as many courses as possible.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
C.N.A. Place a mannequin in room TC230 for NRS 101 students	4/09	Bowman Tucker	P						

e) Increase the number of Professional Experts for the Emergency Medical Technician. There is a 1:10 ration for evaluating the EMT students' skills and we cannot rely on the paramedics and firemen who frequently have to leave to go out on a call while they are helping.				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMT has hired two additional professional experts	2/09	Hadsell/H. R. Dept.	P					2 p/t on call skill instructions.	

QUALITY: Are lec/lab unit values appropriate? Have the course outlines been reviewed/updated regularly? Are disciplines appropriate? Is faculty development adequate? Does program support State and District emphasis on critical thinking, problem solving and written expression? Where is the program in the SLOA cycle? Are course pre-requisites and co-requisites validated?

a) Continue to seek faculty current in instructional technology, especially knowledgeable of web-based resources and goals for their discipline (Recommendation from 97-98 Program Review)				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMT SLO complete	C	Hadsell	C						
C.N.A. NRS 101 curriculum updated 2008 with addition of SLOs. Assessment cycle needs to be implemented. Instructor to receive in-service	Fall 2010	Bowman	P						

FEASIBILITY: Are facilities, equipment, and library resources adequate? Are evening programs and services adequate? Are course offerings frequent enough for students to make adequate progress in both day and evening programs? Does the program have adequate communication with & support from Counseling?

a) Continue to pursue expanding/building a Health Occupations facility (Tech H) which should include offices/practice labs housing state of the art technological equipment. This continues to be on hold but should not e forgotten. Health careers are in high demand now for the future. (Recommendation from 97-98 Program Review)	Impact									
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Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
C.N.A. Skills lab completed and running programs.	Ongoing	Tucker	C						
C.N.A. Suggest qualified personnel work in skills lab in order to sign off students with remediation needs. (DHS regulations require qualified instructors)	Fall 2010	Tucker	P						

b) Continue to update technical equipment/facilities by seeking grant funding and other sources.	Impact									
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Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other

FEASIBILITY: Are facilities, equipment, and library resources adequate? Are evening programs and services adequate? Are course offerings frequent enough for students to make adequate progress in both day and evening programs? Does the program have adequate communication with & support from Counseling?

c) Faculty should make maximum use of selling packaged handout in the bookstore rather than distributing them in class. (Recommendation from 97-98 Program Review)				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMT has been selling handouts through bookstore for past 10 years	On going	Hadsell	C						
C.N.A. Current text sold in bookstore or students can buy online									
d) Courses should be evaluated as to their suitability for either distance education or other alternative modalities. (Recommendation from 97-98 Program Review)				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMS Prep is offered DE and on campus to accommodate working adults.	Ongoing complete	Hadsell	C						
C.N.A. NRS 101 not permitted to be taught through DE per DHS regulations									

COMPLIANCE: Do course requisites meet Federal, State & District requirements? Do the course outlines meet state, district & federal regulations for content? Do vocational programs have regular advisory meetings?

a) None				Impact					
Action/Activities	Target Date	Person Responsible	Status	FNIC	Facilities	Soft-ware	Equip-ment	Other Personnel	Other
EMT meets and exceeds all state and local standards. EMT holds annual advisory meetings with industry. All minutes are kept with the VP of Instruction office.	Ongoing	Hadsell	C						
C.N.A. NRS 101 currently approved by DHS through April 31, 2009.	April 2009	Bowman	C	N/A	C	C	C	N/A	
C.N.A. NRS 101 Policy and Procedure manual needs updating and proof of annual reviewing by Health Sciences Department Faculty members.	April 2009	Bowman	I	N/A	N/A	N/A	N/A	Health Sciences Faculty	
H.H.A. Latest program approval expired March 31, 2007. Apply for an approval of NRS 102 Home Health Aide through the DHS.	Fall 2010	Bowman	P	N/A	C	P	C	Add 1 adjunct faculty	