

Citrus

2009 Fall Semester

Classes Start Monday, August 31

APPLY AND REGISTER

www.citruscollege.edu

VIEW YOUR
REGISTRATION
APPOINTMENT **July 13**

REGISTRATION
BEGINS **July 27**

COSMETOLOGY
PROGRAM
BEGINS **Aug 17**

LATE REGISTRATION/
PROGRAM CHANGES
Aug 31-Sept 11

Adrienne Vestal, Fine & Performing Arts major,
transferred to USC Fall 2009
www.citruscollege.edu/mycitrusstory



Apply for Financial Aid!
Thinking you cannot afford college could be a costly mistake. www.citruscollege.edu/stdntsrv/finaid



Go to Class: Online, On Your Time!
Visit the Distance Education webpage for details. www.citruscollege.edu/de

Welcome Veterans!
Our new Veterans Center is open and ready to serve you. Stop by ED 248 and ask about our Boots to Books course. www.citruscollege.edu/stdntsrv/veterans



Welcome First-time Students!
Join us for Welcome Day, August 27. www.citruscollege.edu/stdntsrv/highschool



In Case of an Emergency...Be Informed and In Touch through Citrus Alert and Blackboard

1. **Citrus Alert** reaches students, faculty and staff in minutes with personalized voice, text and email messages.

Register your emergency contact information today—visit:

www.citruscollege.edu/citrus-alert

- >Enter Secure Area to Register
- >Personal Information
- >Citrus Alert Contact Information

Or

<https://wingspan.citruscollege.edu>

- >Enter Secure Area to Register
- >Personal Information
- >Citrus Alert Contact Information

2. **Blackboard** allows you to stay in contact by:

- Using your computer and the internet to access information about your classes
- Receiving ongoing instruction from your instructors during a period of campus closure
- Continuing with your course work

Note: Any changes to your password or email address must be done through WingSpan.

Accessing Blackboard

<http://citruscollege.blackboard.com>

- >Click on User Login.

Your username is your Student ID number.

The password is your 6-digit WINGSPAN pin number.

- 1) All classes in which you are currently enrolled should appear on the right. Click on the class that you wish to access. This will take you to the class site.
- 2) If you have questions regarding a specific class, please contact the instructor via email.
- 3) For questions relating to online class access or other technical problems, contact the college by email at online@citruscollege.edu



Cell Phone



Text Messaging



Work Phone



Home Phone



E-Mail



Voice Mail



PDA/Pager

MESSAGE FROM THE SUPERINTENDENT/PRESIDENT MENSAJE DE BIENVENIDA DEL SUPERINTENDENTE/PRESIDENTE

Welcome!

As the Superintendent/President of Citrus College, I am most pleased to welcome you to the fall 2009 semester. Whether you are a first-time or returning student, our faculty and staff are highly committed to helping you achieve your academic and career goals, and supporting the advancement of your personal and professional dreams.

For over 90 years, Citrus College has educated thousands of students, provided quality services to our neighboring communities, and fostered a legacy of success. We offer a variety of general education, transfer and career technical programs that lead to associate degrees in more than 30 disciplines and certificates of achievement in over 40 career/technical areas. Our online, Fast Track and late start/eight week courses provide flexibility and help you complete your education in a timely manner.

Our college is very successful in preparing students for transfer to the four-year college or university of their choice. Also, many of our students who complete our career/technical programs successfully pass their licensing exams and begin rewarding and productive careers.

This fall, I encourage you to take full advantage of everything Citrus College has to offer. Whatever your goals and objectives are, our classes and educational programs, combined with our student life and activities, will be beneficial and enriching.

Your success is critically important to us, and we will do all we can to help you attain your educational goals. Thank you for allowing Citrus College to support you on your path to academic and professional achievement. On behalf of all the faculty and staff, I wish you a productive and enjoyable semester.



Geraldine M. Perri, Ph.D.
Superintendent/President
Superintendente/Presidente

Bienvenida!

Como el Superintendente/Presidente de Citrus College, me siento muy contento de darles la bienvenida al Semestre Otoño del 2009. Ya sea que sea un estudiante nuevo o uno que regresa a clases, nuestra facultad y personal están comprometidos a ayudarle a que alcance sus metas académicas y de carrera, y apoyarlo para que sus sueños personales y profesionales se hagan realidad.

Por más de 90 años, Citrus College ha educado a miles de estudiantes, ofrecido sus servicios de calidad a nuestras comunidades vecinas y promovido nuestra legacia de éxito. Ofrecemos una gran variedad de programas de educación general, de transferencia y de entrenamiento técnico encaminados a títulos de asociados en más de 30 disciplinas y certificados en más de 40 áreas de carreras/estudios técnicos. Nuestras clases vía Internet de tiempo corto y de nueve semanas ofrecen flexibilidad para ayudarle a completar su educación lo más rápido posible.

Nuestro colegio tiene éxito en preparar a que los estudiantes se transfieran a colegios de cuatro años de estudio o a la universidad. Además, una gran cantidad de estudiantes que terminan sus programas de carreras y/o de entrenamiento técnico pasan satisfactoriamente sus exámenes para obtener licencias y por lo tanto empiezan a trabajar en carreras productivas.

Este Otoño, los invito a que aprovechen todo lo que tiene que ofrecerles Citrus College. Cualquiera que sean sus metas y objetivos, nuestras clases y programas educativos, combinados con la vida escolar y actividades sin duda alguna les beneficiarán y enriquecerán sus vidas.

Su éxito es importante para nosotros y haremos lo que esté a nuestro alcance para ayudarle con sus metas educativas. Gracias por permitir que Citrus College le apoye en su camino al éxito académico y profesional. A nombre de la facultad y del personal, les deseamos que disfruten de un semestre productivo.

Sincerely,

Atentamente,

Citrus Community College District Board of Trustees

Mrs. Susan M. Keith
President
Claremont/Azusa/La Verne/Pomona
Representative

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Vice President
Azusa/Covina/Glendora/Irwindale
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Representative

Ms. Karine Ponce
Student Representative

Dr. Geraldine M. Perri
Superintendent/President

Class Schedule Print Production

Division of College Advancement, Office of Development and External Relations

Alternate Formats

Citrus College publications are available in an alternate format upon request by persons with verifiable disabilities. Please contact Disabled Students Programs & Services at (626) 914-8675.

Empleados de Citrus College que puedan asistir con información en español, favor de ver la página 25.

Disclaimer

Citrus College has made every reasonable effort to ensure that the information in this class schedule accurately reflects current legislation, policies and fees. However, these are subject to modification at any time, without notice, in order to accommodate changes in the resources or educational plans of the Citrus Community College District, or for reasons deemed appropriate by the college president or designee. This schedule does not constitute a contract between the student and the college.

Cover

Photos by Roy LaBomme
Cover design by Stacey Donaldson

For the most up-to-date
course listings
information visit
www.citruscollege.edu

Table of Contents

Admissions and Enrollment	5-11
Athletics Schedule	49
Boots to Books	57
Campus Map	61
Careers in Health Science	47
Course Sequence Charts	28-29
Degrees, Certificates and Skill Awards	4
Disclosures/Disclaimers	41-43
Distance Education	25-26
Emerging Theatre Technologies	50
Fast Track and Late Start	24
Final Exam Schedule	31
Financial Aid	12-18
Freeway/Community Maps	60
Guidelines	19-22
Haugh Performing Arts Center	54-59
Honors Program	27
Important Dates and Deadlines	3
Información En Español	9, 30
Learning Community	38
President's Message	1
Sample Schedule of Classes	62
Security Office Statement	45
Standards of Student Conduct	44
Study Abroad	39-40
Student Services Directory	32-36
University of La Verne/Citrus College Partnership Initiative	53
Veterans	23
Water Technology	48
Your Car on Campus	46



1000 W. Foothill Blvd.
Glendora, CA 91741-1899

www.citruscollege.edu

Admissions & Records
(626) 914-8511

Career/Transfer Center
(626) 914-8639

Counseling
(626) 914-8530

Financial Aid
(626) 914-8592

General Information
(626) 963-0323

WingSpan Registration Help Desk
(626) 914-8833

Mission Statement

Citrus College delivers high quality instruction that empowers students to compete globally and to contribute to the economic growth of today's society.

We are dedicated to fostering a diverse educational community and cultural learning environment that supports student success in pursuit of academic excellence, economic opportunity, and personal achievement.

La Misión de Citrus College

Citrus College ofrece instrucción de alta calidad que capacita a los estudiantes para que puedan competir a nivel mundial y contribuir al crecimiento económico de la sociedad de hoy en día.

Estamos comprometidos a promover una comunidad educativa con diversidad y un ambiente cultural de aprendizaje que apoye el éxito estudiantil en su excelencia académica, oportunidades económicas y logros personales.

Vision

Citrus College will provide excellent educational opportunities that are responsive to the needs of the community and help students meet economic, social, and environmental challenges to become active participants in shaping the world of the future.

Values

- Student Focus
- Excellence
- Collaboration
- Diversity
- Life-Long Learning
- Integrity
- Technological Advancement



\$20 a unit . . . Not a Bad Price for Your Bright Future

Fall Semester 2009: August 31-December 19

Important Dates and Deadlines

View Your Appointment
Beginning July 13
6 a.m.-midnight

Registration Appointments

Priority
July 27

Continuing* Students
July 27-August 6

New* and Former* Students
Beginning August 10

WingSpan Help Desk

Monday-Thursday 8 a.m-5 p.m. (Not available on Friday-Sunday or Fridays in July and August) • **626-914-8833**

Fall Registration

- | | |
|---------------------------------|--|
| July 13 | View your appointment on WingSpan Registration System
https://wingspan.citruscollege.edu |
| July 27 - August 27 | WingSpan Registration
6 a.m. - midnight • https://wingspan.citruscollege.edu |
| August 16 | Residence Determination Date - Cosmetology Students |
| August 17 | Cosmetology Program begins |
| August 26 | Non-Payment Rollout: See page 10 for additional information |
| August 27 | Welcome Day for New Students |
| August 28 | Convocation for faculty and staff - No classes in session |
| August 29 | Official beginning date for Saturday Classes |
| August 30 | Residence Determination Date |
| August 31 | Fall Instruction Begins |
| August 31 - September 11 | Online Late Registration & Program Changes
All Registration & Program Changes will be done online
See page 10 for Authorization Code instructions |
| September 5 & 7 | <i>Labor Day Holiday</i> |
| October 26 | Late Start classes begin |
| November 13 & 14 | <i>Veteran's Day Holiday</i> |
| November 26 - 28 | <i>Thanksgiving Holiday</i> |
| December 14 - 19 | Final Examinations |
| December 19 | Last day to file Fall 2009 graduation applications for June 2010 Ceremony |
| December 21 - January 1 | <i>Winter Break</i> |

***Who's Who?**

Continuing Students: You are a continuing student if you registered for credit classes at Citrus College during Spring or Summer 2009. Appointment times will be available beginning July 13, 2009.

New and Former Students: You are a new student if you have never filed an application and/or enrolled in credit classes at Citrus College. A **former student** previously attended Citrus College, but has been away for one or more semesters.

Degrees, Certificates and Skill Awards

Associate Degrees

Citrus offers associate degrees in more than 30 subject areas. Visit www.citruscollege.edu/stdntsrvcounsel for details about Citrus College's degree programs.

Associate in Arts Degree

Fine and Performing Arts
Dance
Music
Recording Arts
Theatre Arts
Theatre Arts/Acting Emphasis
Theatre Arts/Technical Theatre Emphasis
Language Arts
Liberal Arts with Areas of Emphasis
Social and Behavioral Sciences
Child Development

Associate in Science Degree

Administration of Justice
Automotive Technology
Biological and Physical Sciences (and Mathematics)
Biological Sciences
Business
Cosmetology
Dental Assisting
Digital and Web Design
Drafting Technology
Emergency Management and Homeland Security
Energy Systems Technology
Library Technology
Mathematics
Medium & Heavy Truck Technology
Photography
Physical Education
Public Works
Registered Nursing
Vocational Nursing
Water Technology

Online Degrees

Associate degrees can be earned online, in the following subject areas.

Administration of Justice
Business
Liberal Arts
Social and Behavioral Sciences

Certificate Programs

We offer certificates of achievement, upon completing 12 units or more, in the following subject areas:

Accounting
Administration of Justice
Administrative Office Manager

Skill Awards

A Skill Award is issued by some departments based on the satisfactory completion of a course or a sequence of courses. A Skill Award may be used to confirm and document proficiency for entry-level employment requirements, job upgrades and application into fields needing verification of specific coursework. For details, visit www.citruscollege.edu/stdntsrvcounsel; go to Certificate Programs and review the alphabetical list of Skill Awards.

Advanced Drafting Technology - CAD
Architectural Design
Architectural Drafting: CAD
Audio Recording Technology
Automotive Service, Diagnosis & Repair - Master Technician
Automotive Service, Diagnosis & Repair - Toyota/Lexus/Scion Technician
Automotive Service, Diagnosis & Repair - Undercar/Drivetrain Specialist
Automotive Service, Diagnosis & Repair - Underhood Specialist
Automotive Technology - High Performance
Building Systems Design Technology
Building Systems Maintenance and Operations Technology
Ceramics - One Year
Ceramics - Two Year
Child Development Master Teacher
Child Development Master Teacher Early Intervention
Child Development Teacher
Commercial Art - One Year
Commercial Art - Two Year
Commercial Dance
Computer Generated Imagery
Cosmetology
Dental Assistant
Digital and Web Design
Drafting Technology - CAD
Electronics Technician
Emergency Management and Homeland Security
Emerging Theatre Technologies
Esthetician
Forestry
Graphic Design
Heating and Air Conditioning
Information Technology
Library Tech
Management
Marketing
Medium and Heavy Diesel Truck Technology
Motorcycle Service Technician
Office Occupations
Photography
Public Works Level I
Public Works Level II
Public Works/Landscape Management
Secretarial
Vocational Nursing
Water Technology
Word Processing

Skill Awards are offered in the following areas:

Activity and Social Service Documentation	Emergency Medical Technician	Medical Terminology
Activity Coordinator	Engine Rebuilding and Machining	Nurse Assistant
Child Development Associate Teacher	Home Health Aide	Sub-Acute/Pediatrics Activity Leader
Diesel Technician	Hospital Unit Clerk	
Drugs and Solutions (Nursing)	Infant & Child Development Associate Teacher	

Admission and Enrollment Information

Who May Attend

Admission is open to anyone who is:

- 18 years or older, or
- A high school graduate. Students under 18 must present proof of graduation, or
- A high school junior or senior. Applications and High School Authorization Forms are available at your high school counseling office or the Citrus College Admissions and Records Office.

New Student

You are a new student if you have never filed an application and/or enrolled in credit classes at Citrus College.

Continuing Student

You are a continuing student if you registered for credit classes at Citrus College during spring or summer 2009.

Former Student

You are a former student if you previously attended Citrus College credit classes but have been away for one or more semesters.

Photo ID Cards

A Citrus College photo ID card is required for all new students. It is a lifetime card with multiple uses on and off campus. Your card is available at the library one day after you pay your registration fees, during scheduled library hours.

Financial Obligations

Citrus College will withhold grades, transcripts, degrees, registration privileges or any combination thereof from any student or former student who has failed to pay any financial obligation due the college (e.g. returned check, unpaid registration fee, etc.). Any hold on a student's record will be released when the student satisfactorily meets his or her debt obligation. Debts must be paid in the form of cash or money order, and a bank service charge will be added to the amount due.

Purchasing Books

Textbooks may be purchased online at www.owlbookshop.com or at the Owl Bookshop.

Address and Email Changes

All students must complete a Student Records Correction Form online to ensure they receive important materials such as registration information. Go to: www.citruscollege.edu/ar

Fee Information

Enrollment Fee\$20 per unit
International Student	
Tuition*\$220 per unit
Nonresident	
Tuition*\$189 per unit
Health Service Fee\$17
Health Service Fee BOGW Students\$12
Note: The health fee will be assessed for both on and off campus classes.	
Parking Fee\$30
Student Service Fee	
Fall and Spring Semester\$14
Winter and Summer Sessions\$9

*International and nonresident students pay tuition and enrollment fees.

Fees are subject to change.

Fee Waivers

The Health Fee may be waived only by those students whose religious beliefs require that they rely solely on prayer for healing. In order to receive this waiver, a student must present valid documentation of his or her membership in a religion recognized as demanding compliance with this requirement to the office of the vice president of student services. BOGW students pay a required reduced fee.

Student Service Fees

The Student Service Fee may be waived prior to payment by obtaining a waiver from the Student Affairs Office. This form must be taken to the Bursars Office on the second floor of the Administration Building. Once the fee has been waived, you will be able to pay your bill. Waiving the student service fee makes a student ineligible for the benefits associated with this fee. There will be no refunds of the Student Service Fee unless the student completely withdraws from classes.

Refund processing fee is \$10.

See page 6 for Refund Policy.

Admission and Enrollment Information

Residency

At the time of admission, students are classified as either California residents or nonresidents. Both residents and nonresidents are welcome to enroll, but nonresidents will be charged tuition in addition to enrollment fees.

Residents are those who have lived in California for at least one year and one day before the semester begins and can demonstrate intent to remain a California resident. It is the student's responsibility to provide evidence to substantiate his or her claim of residency. Students between ages 18 and 19 may combine their parent's continuous residence in California immediately prior to their 18th birthday with their own continuous California residence from their 18th birthday to establish the one-year California residence requirement. The residence of an unmarried student under the age of 18 is determined by the legal residence of the parents. A married minor determines residency from the date of the marriage and must meet the one-year physical presence and intent requirement.

Military Personnel are considered residents while stationed in California for active duty. The spouse and dependents are considered residents during the first year in which active duty began in California, but must provide proof that residency has been established thereafter.

Nonresidents are those who have lived in the state for less than a year before the semester begins or those who hold certain non-immigrant visas which preclude them from establishing residency. **Please note!** If you hold a non-immigrant visa, a permanent visa or have applied for amnesty, please bring your passport, visa and/or I-688 form with you to the Admissions and Records Office after you apply online.

International Students attending on F-1 visas are considered nonresidents. Consult the International Student Center for details concerning application and registration.

Reclassification to Resident Status must be initiated by the student. Students interested in changing their classification should contact the Admissions and Records Office. Evidence of physical presence and intent to reside in the state of California for at least one year and one day prior to the semester's start date must be submitted for a residency review.

Refund Policy

All classes have 3 drop deadlines: the "Refund" deadline, the "Drop without Record" deadline and the "Official Withdrawal" deadline. To be eligible to receive a refund, you must have dropped classes by the refund deadline.

All deadline dates vary according to the semester beginning and ending dates. Please see the refund deadline dates posted on the Admissions & Records web page under the heading **Deadline Dates** at www.citruscollege.edu

Verification of Prerequisites

Students are required to provide verification of how skill or course prerequisites have been met prior to their registration date.

Students unable to verify how a prerequisite has been met will not be allowed to enroll in those courses.

Official transcripts from other colleges may be used to verify course prerequisites. Skills prerequisites must be verified through the Citrus College assessment process or the assessment process from another college.

Students wishing higher placement in mathematics may bring high school transcripts to the Counseling Office, which will be used in conjunction with the math assessment and multiple measures process.

Parking Information

Parking permits are required on all vehicles that park on the Citrus College campus. You may purchase either a term length parking permit (\$30) at the Cashier's Office (Mon.-Thurs., 8 a.m.-7 p.m. or a daily permit for \$5 at the Kiosk, located at the main campus entrance off Citrus Avenue, Mon.-Thurs., 7 a.m.-8 p.m. and from the parking permit dispenser machine), located in the Gym Parking Lot (Lot S-8) off Barranca Avenue.

Your parking permit must be displayed. Failure to properly display your parking permit will result in a citation.

STUDENTS PARKING IN VISITOR, STAFF OR CLIENT PARKING AREAS WILL BE CITED. PLEASE READ THE PARKING GUIDELINES BROCHURE AVAILABLE FROM THE SECURITY OFFICE OR ATTACHED TO YOUR PARKING PERMIT.

Enrollment Verification Certificate

This Enrollment Verification Certificate can be presented to health insurance agencies, housing authorities, consumer product companies, banks, etc., when asked to provide official evidence of enrollment at Citrus College.

To conveniently serve Citrus College students around the clock, Citrus College has authorized the National Student Clearinghouse to act as its agent for verification of student enrollment status. Students may obtain an official Enrollment Verification Certificate via WingSpan at any time after the refund period:

1. Enter secure area
2. Enter student ID and PIN number
3. Click Admissions & Records
4. Click enrollment verification with National Student Clearinghouse
5. Complete the student information form and then [Login](#)
6. Click Obtain an enrollment certificate and Print

Make sure you Log Off when you are done to protect the privacy of your records.

The kiosks located in the Admissions and Records Office may be used by students to obtain their Enrollment Verification Certificate.

Information

For information about registration, contact the Admissions and Records Office, (626) 914-8511.

Welcome to WingSpan



Getting Enrolled in Credit Classes at Citrus College is an Easy Two-Step Process

1. Apply Online on WingSpan

The application must be completed well in advance of the beginning of the semester to allow time for processing. Allow 7-10 business days after you have applied online for your Citrus ID and PIN to arrive, either by e-mail or US mail.

2. Register Online on WingSpan

You may view your Registration Appointment online on or after July 13, once your application has been processed. Then go to: <https://wingspan.citruscollege.edu> and click on "Secure Area" to view your appointment time. All of the scheduled Registration Times are listed in this schedule in the "Important Dates to Remember" on page 3. You may register online on or after the appointment date and time you have received. Please remember to pay your fees by August 27, 2009 to avoid roll-out of classes for unpaid fees.

**Note: See the checklist on page 8 for further instructions.
(Las instrucciones españolas véase en la página 9)**

Instructions for WingSpan Our Online Application and Registration Data System

Complete instructions on how to apply and register on WingSpan are available at <https://wingspan.citruscollege.edu>

All New and Former students must complete an application online before being allowed to register. New students have never enrolled in credit classes at Citrus College. Former students have missed one or more semesters at Citrus College.

Application and Registration Checklist

Apply for Admission

- Apply online at www.citruscollege.edu/ar and click on WingSpan.
- Enter your responses accurately and completely. Errors and omissions will create inaccuracies in your master file and may **delay your registration.**

Provide College and High School Transcripts:

- Request official college transcripts from all colleges previously attended be sent to the Admissions Office. It is recommended that transcripts are on file prior to your registration appointment if you're asking for clearance to enroll in courses with prerequisites. Transcripts are also required in order to be considered for Financial Aid and Veteran's Benefits.
- Request official high school transcripts, if you attended high school within the last three years, to be sent to the Counseling Center. It is recommended that transcripts are on file before your appointment with a counselor/educational advisor.

Take the Assessment Test (626) 857-4035

Assessment testing is required if you are:

- Enrolling in five or more units
- Planning to enroll in English, mathematics or science courses
- A photo ID and Citrus College ID Number must be presented when you take a test.
- Students who completed assessment at another college must have their placement results sent to the Admissions and Records Office.
- Students who have a disability that requires testing accommodations are advised to make arrangements through the Disabled Students Center, **(626) 914-8675**

Participate in Orientation

- It is required that all new students participate in orientation prior to registration.
- Log on to www.citruscollege.edu/stdntsrvcounsel/orientation
- When the orientation is completed, print the final page for your records.

Meet with a Counselor (626) 914-8530

- Meeting with a counselor/educational advisor is an important part of student success at Citrus College.
- All students who are planning to earn an associate degree, transfer to a four-year university or enter a career preparation program are urged to meet with a counselor/educational advisor as soon as possible.

Register

- After completing the steps above, go to <https://wingspan.citruscollege.edu> on or after **July 13, 2009** to retrieve your WingSpan registration appointment date and time, and to register.
- Registration is by appointment only and can only be accessed through WingSpan.
- The appointment will be valid for the date and time shown, or for any scheduled registration date and time thereafter.
- **If possible, please be prepared to pay for your classes when you register to avoid losing your classes due to non-payment.**

Citrus Alert

Enter your emergency contact information at www.citruscollege.edu/citrus-alert.

Attend the First Class: It's Required!

- If you enroll in the class and miss the first meeting, the instructor **may give your place to a waiting student who was unable to enroll during registration.**
- If you cannot take the class, it is your responsibility to drop your class online **before the drop/withdrawal deadlines.**

Lista de requisitos para la Solicitud y para Inscripción



Solicite Admisión

- Puede solicitar vía Internet en www.citruscollege.edu haga click en Wingspan
- Escriba sus respuestas correctas y completamente así como ordenadamente. Errores y omisiones crearán información incorrecta en su archivo principal y podría **atrasar su inscripción**.



Entregue Archivos del Colegio y de la 'High School': Solicite Archivos (Transcripts)

- Oficiales del Colegio de todos los colegios a los que haya asistido previamente y pida que sean enviados a la Oficina de Admisiones. Se le recomienda que sus archivos estén archivados en el colegio antes de su cita de inscripción, especialmente si necesita aprobación para inscribirse en cursos con prerrequisitos. Los archivos también se requieren si usted está solicitando Ayuda Financiera y Beneficios para Veteranos.
- Solicite Archivos Oficiales de la 'High School', si usted asistió a una escuela 'high school' durante los últimos tres años y pida se envíen al 'Counseling Center'. Se recomienda que sus archivos oficiales se encuentren archivados en el colegio antes de su cita con un consejero académico o educacional.



Tome la Prueba de Evaluación (626) 857-4035

- La prueba de evaluación se requiere si usted
- Está inscrito en cinco o más unidades
- Planea inscribirse en inglés, matemáticas o en cursos de ciencias.
- Debe presentar una identificación con su fotografía cuando tome la prueba.
- Los estudiantes que fueron evaluados en otro colegio deben de pedir que los resultados de la prueba sean enviados al 'Admissions and Records Office'.
- Los estudiantes que tengan discapacidades y que requieran algún ajuste para tomar la prueba, pueden llamar al 'Disabled Students Center' al **(626) 914-8675** para hacer los arreglos indicados.



Participe en la Orientación

- Se requiere que todos los estudiantes nuevos participen en una orientación antes de inscribirse.
- Vaya al sitio www.citruscollege.edu/stdntsrvcounsel/orientation
- Una vez que haya terminado la orientación, imprima la última página para sus récords.



Reúnanse con un Consejero (626) 914-8530

- El reunirse con un consejero/ asesor académico es una parte importante para alcanzar el éxito estudiantil en Citrus College.
- Todos los estudiantes que tengan planeado obtener un título de asociado, transferirse a una universidad de cuatro años de estudios o capacitarse en un programa para carreras deben reunirse con un consejero/asesor académico lo más pronto posible.

Una vez que haya completado los pasos que se encuentran arriba, favor de ir al sitio de Internet <https://wingspan.citruscollege.edu> a partir del **13 de Julio**.



Inscríbase

- Una vez que haya completado los pasos 1-6 que se indican arriba vaya a <https://wingspan.citruscollege.edu> el **13 de Julio** o después de esa fecha para bajar los datos de su cita 'WingSpan', la fecha y horario, y registrar.
- La inscripción es por cita únicamente y se puede hacer únicamente por WingSpan.
- La cita será válida para la fecha y horario indicado, o para cualquier otra fecha de inscripción y horario que se indique posteriormente.
- **Si le es posible, favor de estar preparado para pagar sus clases el día de la inscripción, para evitar que pierda sus clases por falta de pago.**



Citrus Alert

Ingrese la información de su contacto en caso de una emergencia en www.citruscollege.edu/citrus-alert.



!Asistir a la Primer Clase: Es Requisito!

- Si usted se inscribe en la clase y falta el primer día de clases, el instructor **podría darle su lugar a un estudiante ante que se encuentra en la lista de espera porque no pudo inscribirse durante el periodo de inscripción.**
- Si usted no puede tomar la clase, es su responsabilidad descontinuar su cupo en la clase y removerse por Internet **antes de la fecha límite para dar de baja/retirar clases.**

Fall Semester 2009 Guidelines for Enrolling/Paying, Adding, Dropping and Requesting Refunds (continued)



Paying for Classes Just Got Easier

WingSpan allows Citrus College students two options to pay their fees quickly and easily.

- Choose to pay online by credit card: VISA, MasterCard, Discover or American Express.
- Pay in person with cash or check.

For more information:

- Payment deadlines and refund guidelines are explained on page 10.
- Need help paying for classes? See page 13 for Financial Aid information.
- Check out the BOGW (Board of Governor's Waiver) information included in this schedule.

Thinking you can't afford an education could be a costly mistake.

**See you in class, Monday, August 31, 2009
Cosmetology Students, Monday, August 17, 2009**

Citrus College Refund Procedures

All classes have three drop deadlines: the "Refund" deadline, the "Drop without Record" deadline and the "Official Withdrawal" deadline. To be eligible to receive a refund, you must have dropped classes by the refund deadline. All deadline dates vary according to the beginning and ending dates. Please see the refund deadline dates posted on the Admissions & Records web page under the heading **Deadline Dates** at www.citruscollege.edu

It is the student's responsibility to return the parking permit before the refund deadline to receive a refund. Failure to do so will change the amount of your refund.

A one-time \$10 processing fee for enrollment fee refund requests is assessed each semester.

Payments made with Visa, MasterCard or Discover

A credit will be issued to your card immediately. However, the student and the cardholder must produce the credit card and the credit card receipt at the time of the refund request. Otherwise, a refund request form must be filled out.

Payments made with cash, ATM, check or American Express

A check will be issued and mailed to you. Your check will be mailed to the address you have on file with the Admissions and Records Office. Please inform the Admissions and Records Office immediately if you have any address changes or corrections (this includes any apartment number changes). Failure to do so will delay your refund. All refunds are subject to approval by the district.

HAVE YOU APPLIED FOR FINANCIAL AID? IT'S NOT TOO LATE

Applying for financial aid is easier than you think. Our staff is ready to assist you with the process.

The Board of Governors Fee Waiver (BOGW) is available to pay for your enrollment fee and campus service fee. Grants, scholarships and loans are also available to assist with books, supplies, transportation and other college related expenses.

Eligibility criteria changes each year, so even if you weren't eligible in the past, you may be eligible now.



CitrusCollege

Financial Aid Office

Located in the ED Building

Phone: (626) 914-8592

Fax: (626) 335-3159

www.citruscollege.edu/stdntsrv/finaid

**Apply online at www.fafsa.ed.gov
Federal school code for Citrus College: 001166**

Fall Office Hours

Monday & Thursday 8 a.m. to 5 p.m.

Tuesday & Wednesday 8 a.m. to 6:30 p.m.

Fridays 8 a.m. to 4:30 p.m.



The Citrus College Financial Aid Office is Here to Help You!

(626) 914-8592 • Fax (626) 335-3159 • Located in ED 102
www.citruscollege.edu/stdntsrv/finaid

Did you know that there are financial aid programs that can help you with your fees, books, supplies, transportation, housing, and other related educational expenses?

The Financial Aid staff is ready to help you complete your 2009-2010 Free Application for Federal Student Aid (FAFSA); Citrus College Federal School Code: 001166

Take advantage of the many programs that the Citrus College Financial Aid Office has to offer. Start by completing your online Admissions and Records Application at:

<https://wingspan.citruscollege.edu>

Financial Aid Application Process

Students must reapply for each academic year.

- | | |
|--|---|
| <p><input type="checkbox"/> #1 Student submits FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. Students can apply as early as January 1 of each year.</p> | <p><input type="checkbox"/> #5 Student may download the requested forms from the Citrus College Financial Aid Office website at www.citruscollege.edu/stdntsrv/finaid</p> |
| <p><input type="checkbox"/> #2 Federal processor will process application (800) 433-3243 then mail a paper Student Aid Report (SAR) to student, or e-mail the SAR if an e-mail address is provided on FAFSA. Citrus College is sent the same information electronically.</p> | <p><input type="checkbox"/> #6 Student completes file by submitting requested items to the Citrus College Financial Aid Office in person, by mail or fax.</p> |
| <p><input type="checkbox"/> #3 To expediate the financial aid process students are encouraged to make sure their correct legal name, address and social security number is on file with the Admissions and Records Office. This information should also correspond with your FAFSA.</p> | <p><input type="checkbox"/> #7 The Citrus College Financial Aid Office mails Award Letter. Awards are estimated based on full-time enrollment and are adjusted each semester based on actual enrollment.</p> |
| <p><input type="checkbox"/> #4 Citrus College Financial Aid Office sends a Document Request Letter to students listing the items required to complete the financial aid file.</p> | <p><input type="checkbox"/> #8 Eligible students must check financial aid Award Letter for disbursement dates. Students must verify legal name, mailing address and social security number with admissions and records.</p> |
| | <p><input type="checkbox"/> #9 Financial aid checks are mailed for books and other educational expenses.</p> |

2009-2010 Financial Aid Disbursement Information

Financial aid awards are subject to the following:

1. You must maintain satisfactory academic progress.
2. Financial aid disbursement dates are contingent upon the scheduled start date(s) of your classes.
3. You must be enrolled in at least 6 units to receive FSEOG, FWS and Cal Grants.
4. If you have a Pell Grant, the amount is based on being enrolled in 12 or more units.
 - a. The award will be reduced to 75% if enrolled in 9-11.5 units.
 - b. The award will be reduced to 50% if enrolled in 6-8.5 units.
 - c. If you are enrolled in less than 6 units you may or may not be eligible to receive an award.
 - d. If your award is less than \$500 you may need to be enrolled in 12 units to receive the full amount.
 - e. Pell Grants are disbursed once a semester for fall and spring (depending on when your file is processed and the number of units you are in at the time of disbursement).
5. The Board of Governors Fee Waiver (BOGW) waives your enrollment fees. You will not receive this in cash.

Check Distribution Information will appear on your Award Letter once the Financial Aid Office determines your eligibility (see “Financial Aid Application Process”).

- Your check(s) will be mailed directly to your mailing address. Make sure your mailing address in WingSpan is correct. Address changes are processed in Admissions and Records.
- Allow 1-2 weeks from your disbursement dates for your check to arrive.
- All disbursement inquiries must be made in person. Please do not call our office concerning your checks.
- **Financial aid disbursement dates are contingent upon the scheduled start date(s) of your classes. Disbursement dates are subject to change based on the specific start dates of your classes.**

Board of Governors Fee Waiver (BOGW)

You are eligible for a Board of Governors' Fee Waiver if you are a California resident and meet any one of these three criteria:

#1 Government Benefits and Entitlements

You and your dependents receive support from a government program such as:

- Public assistance from Temporary Assistance for Needy Families (TANF/AFDC)
- Supplemental Security Income (SSI)
- General Assistance/General Relief

You and your dependents qualify for government benefits under the following:

- California Department of Veterans Affairs certification
- Congressional Medal of Honor recipient or their children
- A dependent of a victim of the September 11, 2001 terrorist attack
- A dependent of a deceased law enforcement or fire suppression employee killed in the line of duty

NOTE: Documentation will be required for any of the above.

OR

#2 You meet the 2009-2010 Board of Governor Fee Waiver's income standards. (Check with the Financial Aid Office for the income standards.)

OR

#3 You have completed the Free Application for Federal Student Aid (FAFSA) and are determined to have “financial need” by the Financial Aid Office.

California Community Colleges 2009-2010 Board of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.**

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____	Student ID # _____
Last First Middle Initial	Social Security # _____
Email (if available): _____	Telephone Number: (____) _____
Home Address: _____	Date of Birth: ____/____/____
Street City Zip Code	
Has the Admissions or Registrar's Office determined that you are a California resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an INDEPENDENT student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

- Were you born before January 1, 1986? (If "Yes," skip to question 13) Yes No
- As of today, are you married or in a Registered Domestic Partnership (RDP)?
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. Also, if you answer "Yes," skip to question 13.) Yes No
- Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) Yes No
- Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2010? (If "Yes," skip to question 13) Yes No
- When you were age 13 or older, were both your parents deceased, were you in foster care or were you a dependent/ward of the court? (If "Yes," skip to question 13) Yes No
- As of today, are you an emancipated minor as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No

Board of Governors' Fee Waiver

Board of Governors' Fee Waiver

DEPENDENCY STATUS (Continued)

7. As of today, are you in legal guardianship as determined by a court in your state of legal residence?
(If "Yes," skip to question 13) Yes No
8. At any time on or after July 1, 2008, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
9. At any time on or after July 1, 2008, did the director of an emergency shelter program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
(If "Yes," skip to question 13) Yes No
10. At any time on or after July 1, 2008, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?
(If "Yes," skip to question 13) Yes No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2008 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
12. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, **you are a dependent student for all student aid except this enrollment fee waiver.** You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? Yes No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
- General Assistance? Yes No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

• If you answered "Yes" to question 13 or 14 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B ENROLLMENT FEE WAIVER

- 15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2010.) _____
- 16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2010.) _____
- 17. **2008 Income Information**

(Dependent students should not include their income information for Q 17 a and b below.)

- a. Adjusted Gross Income (If 2008 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).
- b. All other income (Include **ALL money** received in 2008 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).

	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME ONLY	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
	\$ _____	\$ _____
	\$ _____	\$ _____
TOTAL Income for 2008 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS	
18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver? <i>Submit certification.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver? <i>Submit certification.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient? <i>Submit documentation from the Department of Veterans Affairs.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack? <i>Submit documentation from the CA Victim Compensation and Government Claims Board.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? <i>Submit documentation from the public agency employer of record.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>■ If you answered "Yes" to any of the questions from 18-22, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.</p>	

Board of Governors' Fee Waiver

Guidelines and Policies for Student Success

Matriculation

The primary objective of matriculation is ensuring student success. It is designed to assist students in planning, selecting and achieving their educational goals. The matriculation process begins with admission and finishes when the student achieves his/her educational goal. Matriculation is defined by the California Community Colleges Board of Governors as "a process that brings a college and a student who enrolls for credit into an agreement for the purpose of realizing the student's educational objective through the college's programs and services."

The matriculation plan consists of several components that colleges are required to provide. They are:

- Admissions: a procedure for processing the application
- Orientation: an activity that informs students of their responsibilities, college programs, services, policies and other limitations on enrollment
- Assessment: placement into math, reading and English using multiple measures for all non-exempt students
- Counseling and Advisement: development of a Student Educational Plan (SEP) based on the student's educational goals
- Student Follow-up: early intervention measures such as the "Early Alert Program," follow-up with students on probation and with students who are undecided on a major/career goal
- Coordination and Training: faculty and staff training in matriculation and research on student outcomes
- Research and Evaluation: validation of assessment instruments, analysis of student outcomes, placement rules and district resources in relation to student needs
- Establishing prerequisites, corequisites and advisories

Under the requirements of Title 5, the following services will be provided for all students who enroll for credit courses.

The college's responsibility is to:

- Process your application for admission
- Assess your basic educational skills and career goals
- Orient you to the college's programs, services and policies
- Provide quality instruction
- Offer services to support your education
- Provide follow-up evaluation of your educational progress

The student's responsibility is to:

- Declare and update your educational goal
- Attend classes
- Complete assignments and courses
- Meet with a counselor for advisement/evaluation
- Seek out support services as needed
- Maintain progress toward your educational goal
- Students have the right to refuse matriculation services. Forms are available for this purpose from the dean of Counseling Programs and Services.

Matriculation Exemption Criteria

A student may be exempted from matriculation activities including orientation, assessment, counseling or advisement based on one or more of the following:

- 1) Completion of an associate degree or higher from a regionally accredited college.
- 2) Enrollment in course work to advance in current job, or to pursue personal enrichment, or to maintain a certificate/license, **AND** is enrolled in fewer than 5 units.
- 3) Completion of the assessment/orientation components at another college, with placement scores on file at Citrus College.

Assessment and Orientation

All new students not exempt from matriculation activities are required to participate in an assessment/orientation/advisement process designed to assist students in reaching their education and career goals.

The purpose of the assessment program at Citrus College is to provide information regarding skills (language, reading and mathematics) and activities necessary for a successful college experience. Student reported information is also used in addition to available high school and/or college transcripts. Other factors that are used in assessing college readiness may include evaluation of study skills, your goals and career aspirations, and the results of the Accuplacer assessment.

The assessment information assists the counselor in outlining a useful and clear educational program for the student's long-range educational plans and the eventual attainment of a chosen career.

This program is an effort by Citrus College to provide you with the finest academic advisement and counseling possible. The assessment orientation is scheduled periodically throughout each semester and during the summer. For more information, please contact the Counseling and Advisement Center at (626) 914-8530.

Who Should Take the Placement Test

All non-exempt students must complete the Citrus College assessment/orientation process.

Call (626) 857-4035 for more information on assessment and to make an appointment.

If you have a disability which requires testing accommodations, please make arrangements through the DSP&S Office, (626) 914-8675. Deaf Services are available 24 hours, (626) 914-8674 TDD.

Review of Placement

Students who have reason to disagree with assessment results may take part in the Review of Placement Procedure. Please contact the Counseling and Advisement Center for more information.

Orientation

Matriculation requires all colleges to provide an orientation for all new students. At Citrus College, all new students are required to participate in orientation. This orientation may be completed one of three ways:

- 1) Completion of new student orientation and assessment
- 2) Online Orientation
www.citruscollege.edu/stdntsrv/counsel/orientation
- 3) Enroll in one of three counseling classes:
 - a) College Planning, COUN 156
 - b) On Course to Success, COUN 159
 - b) Strategies for College Success, COUN 160

Orientation includes information regarding college programs, student services, registration, procedures, student success and much more.

Sexual Violence Policy (Assembly Bill 1088)

No community can be totally risk-free in today's society. However, Citrus College takes the issue of sexual violence very seriously and is proactive in offering a safe environment for students and visitors. We believe that by working together, students, faculty, staff, and visitors can all help to create an atmosphere which is as safe and crime-free as possible. Section 67385 of the Education Code requires that community college districts adopt and implement procedures to ensure prompt response to victims of sexual violence which occur on campus as well as providing them with information regarding treatment options and services. Therefore, Citrus College offers informational and preventive programs to all students and staff to help prevent the risk of sexual violence on campus. This information can be found on the internet at www.citruscollege.edu/stdntsrv

Sexual assault is defined as any kind of unwanted sexual contact. This includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, threat of sexual assault and related conduct that threatens the health and safety of another person. Sexual violence may include sexual assault, rape, date rape, acquaintance rape, domestic violence, stalking, dating violence, forcing a person to watch/engage in pornography, harassment, exposing/flashing, voyeurism and/or fondling.

Any sexual violence or physical abuse, as defined by California law, whether committed by an employee, student, or member of the public, occurring on Citrus Community College District owned or controlled property; at Citrus College-sponsored or supervised functions, or related to/arising from Citrus College attendance or activity is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal and/or civil prosecution and employee or student discipline procedures.

Any person who has been the victim of sexual violence or who has information regarding sexual violence on campus is strongly urged to call 911, or the police department or sheriff in the city where the crime took place and report the situation as soon as possible. If you are the victim of sexual assault on campus you may also:

1. Contact Campus Security 24 hours a day, seven days a week at **(626) 914-8611**, extension 8611 when calling from a college phone; or by dialing *11 on any of the campus pay phones. You may also call or visit the Health Center, located in Hayden Hall, at **(626) 914-8671** during normal business hours.
2. Choose to go directly to a hospital emergency room for medical care. Please keep in mind that there are many community resources that can provide different support services to you in a time of crisis. These include, but are not limited to:
 - Project SISTER Sexual Assault Crisis & Prevention Services offers immediate crisis assistance in seven languages seven days a week. They also provide accompaniment/advocacy services in which trained volunteers support and advise survivors of sexual violence and child abuse at the hospital, police station, and during court appearances. 24-hour hotlines: **(909) 626-HELP (4357) or (626) 966-4155**
 - House of Ruth offers many services to victims of domestic violence which include emergency shelter, transitional shelter, legal advocacy and counseling/support groups. 24-hour hotline: (909) 988-5559

- National Sexual Assault Hotline:
(800) 656-HOPE (4673)
 - National Domestic Violence Hotline: **(800) 799-7233**
 - Suicide and Rape 24-Hour Emergency Services
National Hotline: **(800) 333-4444**
3. If the perpetrator is a student at Citrus College, you may choose to contact the vice president of student services at **(626) 914-8532** to file an administrative complaint.

Counseling

The Citrus College counseling staff provides a variety of counseling services including educational planning, career counseling, university transfer counseling, personal counseling (including discussing personal concerns and issues affecting students' academic progress), Disabled Student Programs and Services (DSP&S), and Extended Opportunity Program and Services/Cooperative Agencies Resources for Education (EOP&S/CARE). The counselors assist in long-range planning and in checking specific requirements so that students meet graduation requirements, course prerequisites, and requirements for transfer to other colleges or universities.

New non-exempt students are strongly encouraged to see a counselor. If meeting with a counselor is not an option, it is recommended the student take COUN 156 College Planning, COUN 159 On Course to Success or COUN 160 Strategies/College Success during the first semester of attendance. Students on probation are required to make a formal counseling appointment well in advance of registration. Veterans planning to receive G.I. benefits are also required to see a counselor prior to registration if they are new or returning students, or if they have attempted 45 or more units of accredited college work. Students planning to transfer to a four-year college and those planning to graduate are strongly encouraged to see a counselor well in advance of registration. All students are encouraged to meet with a counselor every semester to ensure that their educational plan accurately reflects their educational goal.

It is important for all students to have a Student Educational Plan (SEP) within the first year at the college. Counselors assist students to develop an educational plan appropriate to their educational objective and will reevaluate the plan to reflect necessary changes. Any changes in a student's educational objective should be reviewed with a counselor in order to update the SEP.

Prerequisites, Corequisites and Recommendations

Citrus College provides students with information about courses which require specific knowledge or skills to be successful in that course. This information comes in the form of a requisite statement which appears under the title of the course. Here are definitions for prerequisites, corequisites, and/or recommendation statements you might see:

Prerequisite - A course that a student is required to complete in order to demonstrate current readiness for enrollment in a course or program. (Example: SPAN 101 must be completed before taking SPAN 102)

Corequisite - A course that a student is required to take at the same time with another course. (Example: Students taking AUTO 109 must also take AUTO 112)

Recommendation - A skill or course which is strongly suggested before enrollment in a course, but is not required.

Verification of Prerequisites

Students are required to provide verification of how skill or course prerequisites have been satisfied prior to their registration date. Students unable to verify how a prerequisite has been satisfied will not be allowed to enroll in those courses. Transcripts from other colleges may be used to verify course prerequisites. Skills prerequisites must be verified through the Citrus College assessment process or the assessment process from another college.

Challenging Prerequisites

Students may challenge a course prerequisite or corequisite if they meet one of the following conditions:

- 1) You have knowledge or the ability to succeed in the course without the prerequisite, or
- 2) You will be subject to undue delay in attaining the goal of your educational plan because the prerequisite or corequisite course has not been made reasonably available, or
- 3) You believe that the prerequisite is discriminatory or is being applied in a discriminatory manner, or
- 4) You believe that the prerequisite was established in violation of regulations and/or the established district-approved policy and procedures.

A Prerequisite Challenge Form may be obtained from the registrar, Judith Heinrichs, in the Admissions & Records Office. The completed form must be presented to the registrar two weeks prior to the beginning of semester in which it is to be considered. The student must provide compelling documentation to support the challenge.

Registration

Specific registration dates and hours are listed in the class schedule. ALL fees and tuition are collected at the time of registration either online or in person. Further information regarding the registration procedures is available online at: www.citruscollege.edu/ar, click on Registration.

WingSpan is the primary method for registration and is by online appointment only.

Noncredit Counseling and Matriculation

Although there are many reasons to enroll in noncredit classes, a few reasons include preparation for the college placement test (Accuplacer) the high school equivalency diploma (GED), or the California High School Exit Exam (CAHSEE); strengthening skills for employment and college; receiving learning tools for college success; and continuing the learning support during students' credit college programs.

The Noncredit Counseling and Matriculation Department will also provide the guidance you will need to establish your goals, and to effectively plan your educational experience. Make an appointment to meet with a knowledgeable and friendly counselor to learn more about the following services:

- Academic, personal and career counseling
- Career assessment and guidance
- College placement test (Accuplacer)
- Noncredit Student Educational Plan (SEP)
- Exams such as the GED or CAHSEE
- Orientation with personalized enrollment assistance
- Transition assistance to degree/certificate programs
- Support and parenting skills groups
- Academic, career and personal enrichment workshops
- POWER Math Program
- COUN 860 College Life course
- Success Center (computer lab)
- Noncredit ESL Classes

An orientation is required prior to using the Success Center, the computer lab or enrolling in English as a Second Language (ESL), short-term vocational programs, and selected counseling services.

Noncredit Matriculation Exemption Criteria

A student may be exempted from noncredit matriculation activities including orientation, assessment, counseling or advisement based on the completion of an associate degree or higher from a regionally accredited college.

Refusal of Noncredit Matriculation Services

Citrus College strongly believes in the value of its noncredit matriculation process. However, the college recognizes the right of students to refuse to participate in its assessment, orientation, counseling and advisement services.

After submission of a Noncredit application, please make an orientation or refusal/exemption appointment with a non-credit counselor in the Noncredit Counseling and Matriculation Department by calling (626) 852-8023.

Be a Teacher and Touch the Future!

Attend Citrus and University of La Verne
Fall Semester 2009



An exciting opportunity for Citrus College students who are planning a teaching career!

Students can take one University of La Verne upper division class at the Citrus College campus, for a very reasonable price.

Discover the benefits of this exciting dual enrollment opportunity offered during Fall Semester 2009.

For more information about the dual enrollment program and the other services of the Center for Teacher Excellence, call us at 626-857-4006.

Veterans Educational Benefits

Citrus College is approved as a degree-granting institution for veterans and eligible dependents seeking educational and/or vocational training under Title 38, United States Code. Students attending Citrus College under Title 38, Chapters 30, 31, 33, 35, 1606, 1607 and California veterans are invited and urged to take advantage of the guidance service and educational training offered by Citrus College. Returned service personnel are aided in securing the assistance necessary to realize their educational and career goals. Citrus College cooperates with the Veterans Administration and with the California State Bureau of Vocational Rehabilitation in helping veterans.



Application Procedures for Veterans Benefits

1. Apply for admission to Citrus College.
2. Request official transcripts of all previous college or university work completed, including **transcripts from non-accredited schools and military service credits** be forwarded to Citrus College.

Evaluation of transcripts from accredited colleges and universities, nonaccredited schools and military service credits will be performed within the first two terms of enrollment and college credit will be awarded as applicable.

3. Make an appointment with a Citrus College veterans counselor to develop a Student Educational Plan (SEP) 626-914-8530.
4. Complete the application for VA educational benefits (VA form 22-1990) and submit member copy 4 of the DD214.
5. Selected Reserve and National Guard personnel must submit a Notice of Basic Eligibility (VA form DD-2384). Your reserve or guard unit will issue this form.
6. Fill out an Intent Form at the Veterans Center every semester you want to receive VA benefits.
7. Turn in all VA educational benefits paperwork to the Veteran's representative in the Veterans Center, ED 248.

A veteran applying to the college as a new student will be advised of the benefits available to veterans on campus, will receive an information sheet explaining VA regulations pertaining to education while at Citrus College, and will be informed of responsibilities concerning the acceptance of benefits under the G.I. Bill. Widows and dependent children of deceased or disabled veterans are also eligible for VA benefits and should contact the Veterans' Office concerning proper procedure.

Important

Your application for VA benefits will not be accepted until all college transcripts have been received and all the above procedures have been completed. You must allow eight weeks for processing from the time your paperwork is sent to the Veterans Administration before you will receive your first check.

626-914-8516 • veterans@citruscollege.edu

Fast Track and Late Start Classes: A Quick and Convenient Route to Success



Fast Track Classes

Fast Track classes are ideal for the student who is motivated to complete the required coursework sooner and willing to spend more time on homework. These classes are on an accelerated eight-week time line so that the student can complete two class levels in one semester.

Fast Track classes are available in the following subject areas: English, reading and math.

Please [click here for the current Reading-English-Math Fast Track schedule for fall 2009](#).



Late Start Classes

Monday, October 26-Saturday, December 19

It is not too late to attend Citrus College! **Eight-week**, Late Start classes are offered in a variety of subject areas.

To check the most current schedule and to register for Late Start, visit <https://wingspan.citruscollege.edu>, select Class Schedule and make your selection from the “by Part of Term” box.





*Invites you to Begin
Your Bright Future Online*

**“How to Become
a Successful
Online Student”**



Fall Semester

August 31 & October 26, 2009

5:30-6:30 p.m.

Citrus College Lecture Hall 102
1000 W. Foothill Boulevard, Glendora, CA 91741-1899

Online degrees now available in four subject areas:

Administration of Justice, Business, Liberal Arts, Social and
Behavioral Science.

Go to www.citruscollege.edu/de



Distance Education — Online Classes



What Is Distance Education?

Rather than traditional face-to-face instruction, Distance Education (online education) provides an alternative educational opportunity utilizing technology to deliver instruction from instructors to students separated by time and place. Distance Education provides students who have limited availability, are at a distance, or have a physical disability an opportunity to access college level courses.

Online courses provide a flexible and convenient way to take courses. They have the same content as regular classes; they are simply presented in a different manner. For most courses, you are required to take exams and do homework, just like a traditional course, but there is limited or no classroom time. Visit www.citruscollege.edu/de to access the course materials and requirements. Off-campus proctored exams may be arranged at the discretion of the instructor. Some DE courses require exams be taken on campus.

What is A Hybrid Course?

A hybrid course is one that is delivered both traditionally and online. This method of delivery combines face-to-face learning with computer delivered information. Attendance requirements vary with each class. Visit our website at www.citruscollege.edu/de for details on the specific course you wish to take.

Who Should Take an Online Course?

Most students who take a Distance Education course do so for scheduling reasons. Online classes are a great alternative for people who work full time, have children, live a distance from Citrus College or have some other conflict that does not allow them to get to campus on a regular basis. Of course, anyone is welcome to take a Distance Education class.

Students who do well in an online environment are typically self-motivated and organized. They have the ability to follow written directions and schedules and are proactive about contacting their professors.

Online classes require some knowledge of how to use a computer. You should be able to access the Internet and have the ability to:

- Send and receive email;
- Send and receive attachments;
- Participate in chat rooms, message boards and instant messenger systems;
- Read and follow written instructions on a web site.



How Can I Learn More About Distance Education?

- Visit www.citruscollege.edu/de and take the online orientation.
- Select the session you are interested in attending and view what is being offered.

How Do I Get Started?

1. You must be admitted to Citrus College as a student. To apply to Citrus College, go to www.citruscollege.edu/ar
2. Before registration, decide which online courses you are interested in taking. Course listings are available in the class schedule online at www.citruscollege.edu
3. Register online on your appointment day/time at www.citruscollege.edu/ar for the classes you have chosen.
4. Take the online orientation at www.citruscollege.edu/de NOTE: Some instructors have a mandatory orientation requirement that takes place before classes begin.
5. Purchase the materials required for the courses by visiting the campus bookstore or visiting online at www.citruscollege.edu/owlbookshop

What If I Am Having Trouble Or Need More Information?

The first person you should contact in case of difficulties is always your instructor.

If you have additional questions you are always welcome to contact the Distance Education Office at online@citruscollege.edu, or call 626-914-8831 . However, the Distance Education web site at www.citruscollege.edu/de may have your answers.

Citrus College Honors Program

The Honors Program is designed for highly motivated students who are planning to transfer and want an enriched academic experience. Among the benefits of enrolling in the Honors Program are:

- Small class sizes and intensive interaction between faculty and students
- Academic and social interaction with other highly motivated and successful students
- Priority registration
- The ability to participate in Honors conferences and seminars
- Access to Citrus College's transfer alliance program that increases the likelihood of a successful transfer application to UCLA
- Honors Program recognition on transcripts, which is helpful in transfer applications
- Enhanced scholarship opportunities
- Special recognition at graduation

Honors courses require advanced reading, writing and critical thinking skills. Students taking an honors course should also be a member of the Honors Program.

For an application and more information, visit us on the web at www.citruscollege.edu/academics/honors or contact the Honors Program Office.

Location: CI 124

Phone: 626-914-8789 or 626-857-4039

E-mail: bwaddington@citruscollege.edu or klanphear@citruscollege.edu

Fall 2009 Honors Courses



ENGL 101H Reading and Composition

21428 Telesca TR 11:30-12:55

ENGL 103H Composition and Critical Thinking

21730 Eiland TR 11:30-12:55

ENGL 213H Horror Literature

21854 Eiland TR 1:05- 2:30

HIST 107H History of the US

20345 Waddington MW 1:05-2:30

HUM 101H Humanities

20417 Zaharek T 3:40-6:50

SOC 201 Introduction to Sociology

21765 White TR 8:20-9:45

Virtual Library Services

www.citruscollege.edu/library

- Search the catalog
- E-mail a librarian
- [Off-campus access](#) lists
- Passwords for databases

FEATURED DATABASES:

- **Gale Virtual Reference Library:** Keyword search in 220 encyclopedias
- **EBSCO:** Articles in 4,600 magazines & journals, 200 newspapers
- **EBSCO's Business Source Premier** has 2300 full text business periodicals
- **CQ Researcher:** Hot topics: in depth, unbiased studies
- **SIRS Researcher:** Hot topics: selected magazine & newspaper articles, sortable by reading level
- **Net Library** 18,000 e-books, keyword searchable

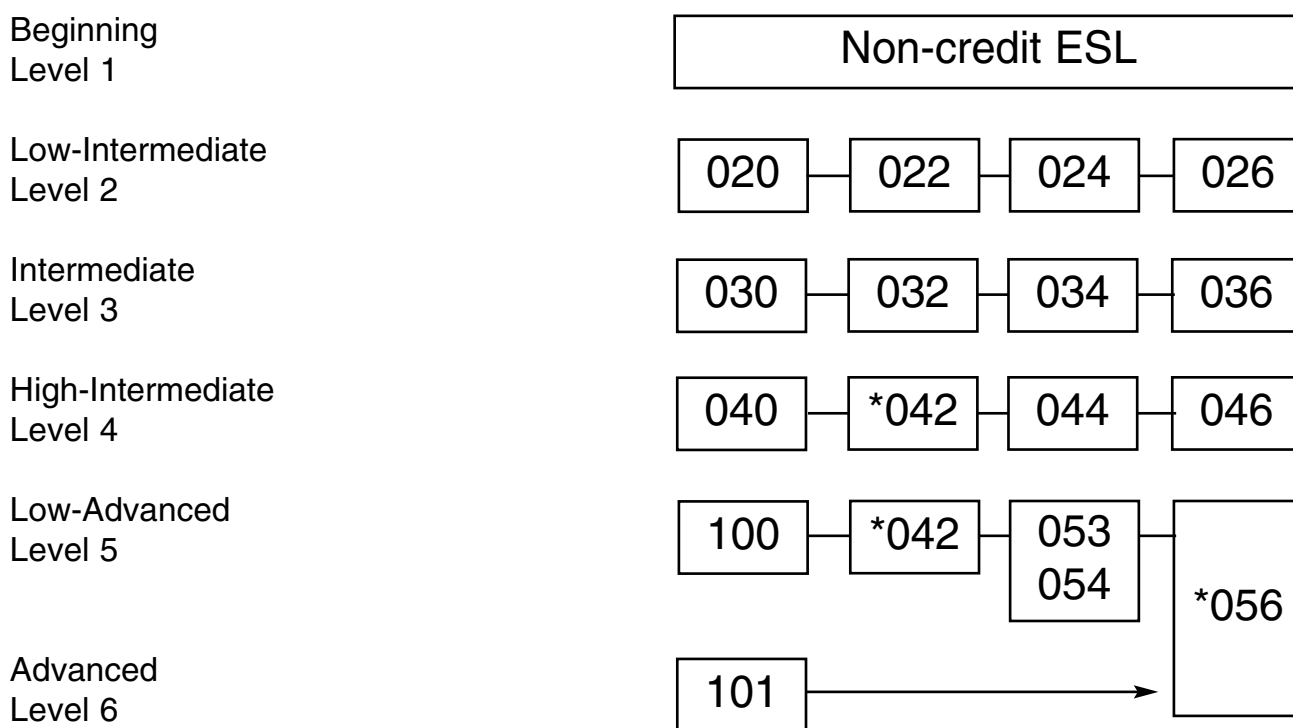


ENGLISH AS A SECOND LANGUAGE (ESL) SEQUENCE OF COURSES

ESL classes help students prepare for academic coursework at Citrus College. These classes focus on developing reading, writing, grammar and oral skills. ESL classes also prepare students to enter an associate degree or career technical program, or transfer to a four-year college or university.

The ESL Sequence of Courses outlines the courses provided at various levels. Students must take an ESL placement test to determine their level. For more information, contact Professor Connie Tucker at 626-914-8567.

Core Courses



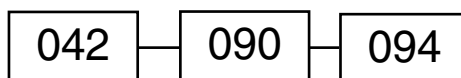
Elective Courses

(Choose One)

Low Intermediate-Intermediate
Level 2 and 3



Intermediate and Low Advanced
Level 4 and 5



Advanced
Level 6

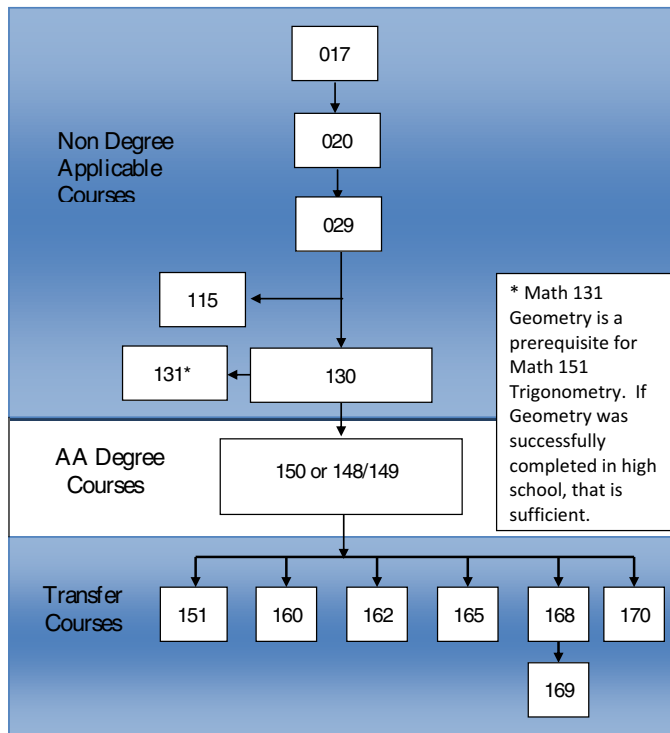
*Optional for students with 133 TOEFL (450 paper TOEFL)

MATHEMATICS SEQUENCE OF COURSES

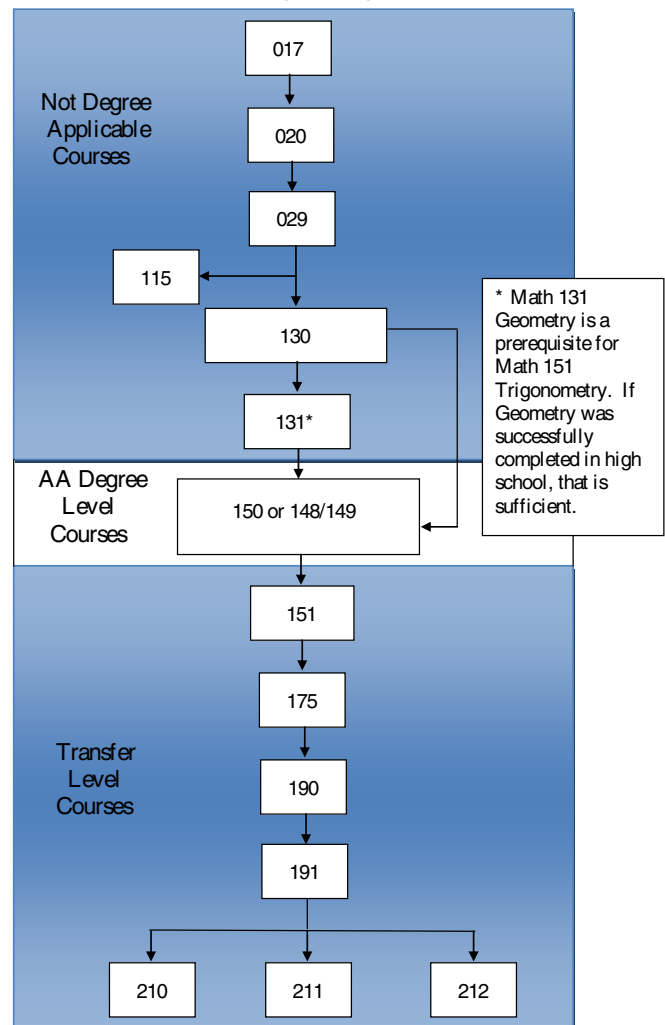
Mathematics courses at Citrus College serve the mathematical needs for all programs at the college. We offer courses from Arithmetic through Differential Equations. These mathematics courses enable students to fulfill developmental mathematics needs; complete associate degree, diploma and certificate requirements; meet upper-division transfer prerequisites, and accomplish a variety of individual academic and personal goals.

The Mathematics Sequence of Courses outlines the courses required for students pursuing a liberal arts education and for students who are science and engineering majors.

MATHEMATICS
Liberal Arts Sequence



MATHEMATICS
Science and Engineering Sequence



INFORMACIÓN GENERAL

Fechas Importantes para Recordar

Vacaciones de otoño 2009

7 de Septiembre Día del Trabajo
 13 de Noviembre Día de los Veteranos
 26-27 de Noviembre Día festivo de Gracias
 21-31 de Diciembre Vacaciones de Invierno

Residencia

Al momento de ser admitidos, los estudiantes serán clasificados como residentes de California o como no residentes. Tanto los residente como los no residentes pueden inscribirse, pero los no residentes tendrán que pagar cuotas de matriculación además de la cuota de inscripción. Los residentes son aquellos que han vivido en California por lo menos un año antes de que inicie el semestre y que puedan demostrar que intentan permanecer como residentes de California. Es la responsabilidad del estudiante aportar documentos que comprueben su residencia.

No residentes son aquellos que han vivido en el estado por menos de un año antes de que inicie el semestre o aquellos que tienen visas de no-inmigrantes lo que previene que puedan establecer residencia. ¡Favor de tomar en Cuenta! Si cuenta con una visa de no-inmigrante, una visa permanente o si ha solicitado la amnistía, favor de traer su pasaporte, visa y/o formulario I-688 con usted a la Oficina de Admisiones y Récords al momento en que solicite inscribirse.

¡Importante! Si usted es indocumentado, usted puede asistir a Citrus College o a cualquier otro colegio o universidad de California. No se le puede negar la admisión basándose en su estado migratorio.

Cómo Solicitar Ayuda Financiera

Si necesita ayuda para pagar su educación en el colegio, visite la Oficina de Ayuda Financiera de Citrus College. Ahí le informarán acerca de los tipos de programas de ayuda financiera federales y estatales que están disponibles y le orientarán sobre las solicitudes necesarias y fechas de plazo.

Se exhorta a que los estudiantes soliciten estos tipos de oportunidades de ayuda financiera disponibles para ayudarles a obtener una educación superior.

Para Información En Español

Admisiones y los Registros Julie Miranda (626) 914-8510	Noncredit que Aconseja y la Matriculación (626) 852-8023 Linda Ruiz Lorena Velazquez
Carrera y la Transferencia Centrales Raul Sanchez (626) 857-4064	Programas Educativos de Oportunidades y Servicios (EOP&S) Joanne Hinojosa (626) 914-8558
Aconsejar y Deliberación Claudia Castillo (626) 914-8537	Sylvia Pinedo (626) 914-8555
Laura Villegas (626) 857-4093	
Ayuda Financiera (626) 914-8592 Diana Chavez	Servicios Fiscales Rosalinda Buchwald (626) 914-8897

¿Qué es la Ayuda Financiera?

La ayuda financiera se otorga a través de subsidios, préstamos y becas, la cual es administrada por programas federales o estatales bajo el reglamento del Título IV-Ayuda Financiera Federal para Estudiantes. Se recomienda que los estudiantes soliciten la ayuda tan pronto como el 1 de enero de cada año. Para solicitarla vía Internet, favor de ir al sitio www.fafsa.ed.gov. El código federal para Citrus College es 001166.

Con la excepción de los préstamos, la ayuda financiera no tiene que ser devuelta. Para obtener una lista de las oportunidades de ayuda financiera, favor de ponerse en contacto con la Oficina de Ayuda Financiera.

¿Quién es Elegible?

Los requisitos más básicos son que usted debe:

- Demostrar necesidad económica
- Ser ciudadano de EE.UU. o un no-ciudadano elegible con un número de seguro social.
- Contar con un diploma de 'high school' o un certificado de Desarrollo de Educación General (GED) o haber pasado la prueba 'ability-to benefit' (ATB). (Si no cuenta con diploma o un GED)
- Haberse registrado con el Servicio Selectivo si es un varón nacido después del 12/01/59. Para registrarse vía Internet vaya al sitio: www.sss.gov
- Ser un estudiante en clases de nivel bajo que está inscrito en un programa elegible encaminado a obtener un certificado, título de asociado o licenciatura.
- Mantener un estándar de progreso académico satisfactorio.

Para más ayuda en español o para hacer una cita, favor de llamar al 626-914-8592.

Fall 2009 Final Exam Schedule

Monday, December 14 - Saturday, December 19, 2009

Class Meeting Block Times

A1 6:45-8:10 a.m. 7:00-9:05 a.m. 7:05-11:20 a.m. 7:30-8:40 a.m. 7:30-10:00 a.m. 8:00-9:15 a.m. 8:30-9:20 a.m.	C1 3:40-6:50 p.m. 3:50-5:00 p.m. 3:50-5:05 p.m. 3:50-5:15 p.m. 3:50-5:25 p.m. 3:50-5:55 p.m. 3:50-6:20 p.m. 3:50-8:05 p.m. 4:00-4:50 p.m.
A2 8:00-9:35 a.m. 8:10-11:20 a.m. 8:20-9:45 a.m. 8:50-10:00 a.m. 9:15-11:20 a.m. 9:30-10:20 a.m.	C2 5:00-5:50 p.m. 5:25-6:35 p.m. 5:25-6:40 p.m. 5:25-6:50 p.m. 5:35-7:10 p.m.
A3 9:25-10:40 a.m. 9:45-11:20 a.m. 9:55-11:20 a.m. 10:10-11:20 a.m. 10:10 a.m.-12:40 p.m. 10:30-11:20 a.m.	C3 6:00-6:50 p.m. 6:05-8:10 p.m.
B1 10:00 a.m.-12:05 p.m. 10:50 a.m.-12:05 p.m. 11:30 a.m.-12:20 p.m. 11:30 a.m.-12:40 p.m. 11:30 a.m.-12:55 p.m. 11:30 a.m.-1:05 p.m. 11:30 a.m.-2:00 p.m. 11:30 a.m.-2:40 p.m. 11:30 a.m.-3:45 p.m.	D1 6:00-10:15 p.m. 7:00-7:50 p.m. 7:00-8:10 p.m. 7:00-8:15 p.m. 7:00-8:25 p.m. 7:00-9:05 p.m. 7:00-9:30 p.m. 7:00-10:10 p.m. 7:20-8:55 p.m.
B2 11:30 a.m.-1:35 p.m. 12:15-1:30 p.m. 12:30-1:20 p.m. 1:05-2:15 p.m. 1:05-2:30 p.m. 1:15-2:50 p.m.	D2 8:00-8:50 p.m. 8:20-9:30 p.m. 8:20-10:25 p.m. 8:25-9:40 p.m. 8:35-10:00 p.m.
B3 1:30-2:20 p.m. 1:40-2:55 p.m.	

If your class meets Monday/Wednesday; Monday/Wednesday/Friday; Monday-Thursday

Exam Date: Monday, December 14

Class Times	Exam Time
See Block A1	8:00 a.m.-10:00 a.m.
See Block A3	10:30 a.m.-12:30 p.m.
See Block B2	1:00 p.m.-3:00 p.m.
See Block C1	3:30 p.m.-5:30 p.m.
See Block C3	6:00 p.m.-8:00 p.m.
See Block D2	8:30 p.m.-10:30 p.m.

Exam Date: Wednesday, December 16

Class Times	Exam Time
See Block A2	8:00 a.m.-10:00 a.m.
See Block B1	10:30 a.m. -12:30 p.m.
See Block B3	1:00 p.m.-3:00 p.m.
See Block C2	3:30 p.m.-5:30 p.m.
See Block D1	6:00 p.m.-8:00 p.m.

If your class meets Tuesday/Thursday

Exam Date: Tuesday, December 15

Class Times	Exam Time
See Block A1	8:00 a.m.-10:00 a.m.
See Block A3	10:30 a.m.-12:30 p.m.
See Block B2	1:00 p.m.-3:00 p.m.
See Block C1	3:30 p.m.-5:30 p.m.
See Block C3	6:00 p.m.-8:00 p.m.
See Block D2	8:30 p.m.-10:30 p.m.

Exam Date: Thursday, December 17

Class Times	Exam Time
See Block A2	8:00 a.m.-10:00 a.m.
See Block B1	10:30 a.m.-12:30 p.m.
See Block B3	1:00 p.m.- 3:00 p.m.
See Block C2	3:30 p.m. -5:30 p.m.
See Block D1	6:00 p.m.-8:00 p.m.

If your class meets one day a week (such as Tuesdays only), your final exam will be during the week of final exams on the same day that the class is normally scheduled. Therefore, for classes that meet during the following block your exam will be:

Block A1 or A2	=	8:00 a.m. - 10:00 a.m.
A3 or B1	=	10:30 a.m. - 12:30 p.m.
B2 or B3	=	1:00 p.m. - 3:00 p.m.
C1 or C2	=	3:30 p.m. - 5:30 p.m.
C3 or D1	=	6:00 p.m. - 8:00 p.m.
D2	=	8:30 p.m. - 10:30 p.m.

Final exams will be scheduled by the instructor for Distance Education online and hybrid classes.

In the unlikely event that a student has two final exams that occur on the same date and at the same time, the student needs to contact each instructor so that alternate arrangements can be made for one of the exams.

Student Services Directory

Admissions & Records Office

626-914-8511

www.citruscollege.edu/ar

admissions@citruscollege.edu

Late Registration Hours: First Week of Semester:

Mon.-Thurs., 8 a.m.-8 p.m.

Regular Office Hours: Mon. & Thurs., 8 a.m.-5 p.m.

Tues. & Wed., 8 a.m.-7 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: AD, First Floor

Services include:

- Admissions and WingSpan registration information and online assistance
- 12 computers for student use to apply and register
- Transcript request and enrollment verification information and assistance
- Residency information and assistance
- Records information and assistance (grades, posting of degrees, receipt of other college transcripts and posting prerequisites)
- Current class schedules
- Important calendar dates and deadlines (Fall, Winter, Spring and Summer dates)
- Correction of student records (address changes, etc.)

Bookstore

626-914-8620

Shop online at www.owlbookshop.com

bookstore@citruscollege.edu

Rush Hours: Posted in the store and online

Regular Hours: Mon.-Thurs., 8 a.m.-8 p.m.

Fri., 8 a.m.-4 p.m.

Closed weekends and school holidays

Location: BK (adjacent to the Campus Center)

The Owl Bookshop is a retail establishment owned and operated by the Associated Students of Citrus College as a service to students, faculty, management, and staff with the purpose of making available educational materials and related items as economically as possible. The Owl Bookshop operates five days a week with extended hours and days at the beginning of the each semester. Profits from its operations are used to fund staff activities, grants, scholarships, equipment purchases and campus improvements.

The Owl Bookshop services include:

- New and used textbooks and supplies
- Snacks and drinks
- Art supplies
- Computer hardware and software
- Phone cards and stamps
- Gifts, cards and clothing

CalWORKs

626-852-8023

www.citruscollege.edu/stdntsrv/calworks

calworks@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-7 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: LL

Students who are receiving TANF (AFDC) benefits may be eligible for a variety of services that are available through the CalWORKs program. The program helps students to:

- Complete county paperwork
- Find work-study employment
- Enroll in basic skills classes
- Complete child care paperwork
- Receive medical, mental health and legal aid referrals
- Obtain academic and career counseling
- Receive assistance with GAIN
- Submit ancillary requests for books, supplies and fees
- Enroll in short term and long term training programs

Campus Center

626-914-8601

Ticket Information: 626-914-8600

www.citruscollege.edu/stdntsrv/studentaffairs

campuscenter@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-8:30 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: CC

Associated Students of Citrus College, Student Affairs, and Student Business Offices are located here along with most other student life activities. Available are:

- Student activities
- Lounge with free WiFi and flat screen TVs
- Campus club information
- Club meeting spaces
- ASCC discount ticket services
- Housing information
- Video games

Career/Transfer Center

626-914-8639

Fax: 626-914-8544

www.citruscollege.edu/stdntsrv/transcntr

careercenter@citruscollege.edu

transfercenter@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-7 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: ED 129

Career Center services include:

- Individual career counseling and testing
- Interviews with professionals in your chosen career field
- Job search strategies and workshops
- Computerized career guidance and career library
- Career classes for unit credit
- Career Development Workshops

Transfer Center services include:

- Individual academic advising
- Individual appointments with university representatives
- University campus tours
- Transfer information workshops
- College catalogs
- College fairs
- Computerized college information
- University of California Transfer Admission Guarantees
- UC/CSU Cross-enrollment for only \$10
- Transfer Planning Classes for unit credit

Cashier's (Bursar) Office

626-914-8896

www.citruscollege.edu/finance/fiscal/cashier
cashier@citruscollege.edu

Office Hours: Mon. & Thurs., 8 a.m.-5 p.m.
 Tues. & Wed., 8 a.m.-7 p.m.
 Fri., 8 a.m.-4 p.m.

Location: AD, Second Floor, East Stairwell

The Cashier's Office (also known as the Bursar) provides a variety of financial services for students as well as staff, faculty and the public.

A photo ID is required for all transactions.

Services include:

- Citation payments
- Class fee payments
- Debts and outstanding obligations
- Disburse payroll checks
- Refunds
- 1098T replacements

Center for Teacher Excellence

626-914-8639

Fax: 626-914-8541

www.citruscollege.edu/stdntsrvcfte
cfte@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-7 p.m.
 Fri., 8 a.m.-4:30 p.m.

Location: ED 129

Citrus College's Center for Teacher Excellence prepares future teachers by offering:

- Academic advising and counseling for future teachers
- Supportive learning environment
- Help with university transfer applications
- Teacher preparation workshops
- CBGT test preparation

Child Development Center

626-914-8501

www.citruscollege.edu/cdccdc@citruscollege.edu

Office Hours: Mon.-Fri., 8 a.m.-5 p.m.

Enrollment Hours: Mon.-Fri., 7:30 a.m.-4 p.m.

Center Hours: Mon.-Fri., 6:30 a.m.-6:30 p.m.

The Orfaea Family Children's Center provides a developmental program for children from 2 1/2 to 5 years old.

Enrollment is on a first-come, first-served basis and/or income priority set by the State of California. There may be a waiting list, so early registration is recommended. After acceptance into the program, allow approximately two weeks for processing. Fees are based on a sliding scale and vary according to family income and available funding.

The center is accredited by The National Association for the Education of Young Children (NAEYC).

Computer Labs

Several open computer labs are available to Citrus College students. A Citrus ID is needed to use the labs.

Main Computer Lab

Location: IS 107

Lab Hours: Call 626-914-8810

Learning Center College Success Center

Location: ED 224/231

Lab Hours: Call 626-914-8750

Language Lab

Location: ED 231

Lab Hours: Call 626-914-8799

Math Science Computer Lab

Location: MA 129

Lab Hours: Call 626-914-8796

Biology Computer Lab

Location: LS 120

Lab Hours: Call 626-914-8789

Library Computer Lab

Location: Library

Lab Hours: Mon.-Thurs., 8:00 a.m.-9 p.m.

Fri., 8:00 a.m.-4:00 p.m.

Closed Sat., Sun. and holidays

Testing Center (For testing purposes only)

Location: ED 258

Lab Hours: Call 626-857-4035

Counseling & Advisement Center

626-914-8530

Fax: 626-914-8618

www.citruscollege.edu/stdntsrv/counselcounseling@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-7 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: AD, First Floor

Counseling & Advisement provides counseling and advisement appointments to assist students with:

- Academic and transfer advising
- Declaring a major and career counseling
- Developing a Student Educational Plan (SEP)
- New student assessment and orientation, probation, and Early Alert/college success workshops
- Counter advising for students with brief questions
- Registration assistance
- Veterans counseling
- Honors counseling
- Personal counseling

Disabled Students Programs & Services (DSP&S)

626-914-8675, Voice/TDD

TDD, 24 hours 626-914-8675

www.citruscollege.edu/stdntsrv/dspsjmcleod@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-5 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: ED 212, Second Floor

DSP&S provides:

- Specialized assessment and diagnosis of learning disabilities.
- Academic accommodations for students with disabilities—notetaking, testing, tutoring, campus/community liaison, sign language interpreting, reader services, adapted physical education, textbooks in alternate format, priority registration and more.
- Computer access for students with disabilities through instruction in adaptive technologies.
- Specialized academic counseling designed for the student living with a disability.

Extended Opportunity Programs & Services (EOP&S)

626-914-8555

www.citruscollege.edu/stdntsrv/eopseops@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-7 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: ED 233

EOP&S helps students from educationally and economically disadvantaged backgrounds succeed in completing their educational goal. EOP&S provides:

- Academic and career counseling
- Self Development Workshops

- Student supplies and peer support
- Book services for students who qualify
- Priority Registration

EOP&S also coordinates the CARE program (Cooperative Agencies Resources for Education), which provides support services to EOP&S students who participate in TANF/CalWORKs, and are single heads of household with at least one child under 14 years of age.

In addition to EOP&S services, CARE students will receive:

- Additional assistance with school supplies and textbooks
- Meal tickets
- CARE grants, if eligible

Financial Aid

626-914-8592

www.citruscollege.edu/stdntsrv/finaidfinancialaid@citruscollege.edu

Office Hours: Mon.&Thurs., 8 a.m.-5 p.m.

Tues. & Wed., 8 a.m.-6:30 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: ED 102

Services include:

- Assistance with FAFSA application for processing in English and Spanish
- BOGW fee waivers
- Scholarships
- Loans
- Grants
- Federal School Code: 001166
- Veterans education benefits assistance

High School Relations and Outreach

626-857-4162

www.citruscollege.edu/stdntsrv/highschool

Office Hours: Mon.-Thurs., 8 a.m.-5 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: ED 255

The Office of School Relations is responsible for coordinating high school outreach and recruitment activities for Citrus College. Our services include:

- Visits to local high schools to provide information on programs and services available at Citrus College
- Establishing connections with parents and prospective students
- Presentations and workshops
- Early Decision Day activities
- Parent Information Night
- Campus Tours
- Welcome Day
- Student Ambassador Program

International Student Center

626-914-8549

www.citruscollege.edu/stdntsrv/international

internationalstudents@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-5 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: ED 236

The International Student Center provides services and support for current and prospective international students at Citrus College.

International Student Center services include:

- Application and enrollment assistance
- SEVIS I-20 issuance
- F-1 Student Visa and immigration issues
- Academic/Personal Counseling
- Living arrangements/Homestay information
- Activities and events

Learning Center

626-914-8570

www.citruscollege.edu/lc

learningcenter@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-9 p.m.

Fri., 8 a.m.-4 p.m.

Location: ED 216

Tutorial Services (ED 216)

626-914-8570

www.citruscollege.edu/lc

Free tutoring is available for most subject areas by appointment, drop-in tutoring is available for limited subjects. Students can obtain online tutoring via correspondence through email and chat rooms. Tutoring jobs are also available.

College Success Center (ED 224/231)

626-914-8570, Ext. 5930

www.citruscollege.edu/success

Multimedia, online and networked labs are available for students on a drop-in basis for writing/reading assistance and to complete lab requirement. Lab staff are available to provide assistance with the use of the equipment and programs. Student log-on is required.

Language Lab (ED 231)

626-914-8799

The Language Lab is open for use by foreign language and ESL students. A fully integrated, digitized audio lab is available to students who wish to practice their foreign language skills. Interactive software and VCRs are also available.

Math Success Center (MA 127)

626-857-4085

Drop-in tutoring available for math students in any level. Textbooks are available for Center use; lab staff or faculty are available to provide assistance. No appointment necessary. Student log-on is required.

STEM Center (MA 130)

Resource Center for students in math and science. Available activities include on-line tutoring, Supplemental Instruction, access to science materials and texts, university representatives, STEM career workshops, guest speakers, study groups.

Testing Center (ED 215)

626-857-4035

testingcenter@citruscollege.edu

Test administration, proctoring for online exams, make-up tests for traditional classes and assessment testing services are offered. Please call for assessment testing times. All other testing is done on a drop-in basis (except adapted testing, which requires an appointment). Students must present a photo ID and official documentation of your Citrus College ID Number to use the service.

Students who require accommodations may arrange to take their course exams through adapted testing. Typical accommodations provided by adapted testing include extended time, large print, distraction free exam space and adapted computer equipment. Adapted testing is available in the Testing Center, by appointment only. Appointments need to be made at least five days in advance.

Library

626-914-8640

www.citruscollege.edu/library

library@citruscollege.edu

Office Hours: Mon.-Thurs., 8 a.m.-9 p.m.

Fri., 8 a.m.-4:30 p.m.

Closed Saturdays, Sundays and holidays

Photo ID Hours: Same as library office hours

Noncredit Counseling

626-852-8023

www.citruscollege.edu/stdntsrv/counsel/ncounsel

Office Hours: Mon.-Thurs., 8 a.m.-7 p.m.

Fri., 8 a.m.-4:30 p.m.

Location: Lifelong Learning Center Building

Free noncredit student support services include:

- Preparation for college and lifelong learning goals
- Basic skills preparation in reading, writing and math for college placement tests, CAHSEE, GED, etc.
- College success, career development and personal enrichment workshops

Security and Parking

Each pay phone on campus allows you to reach the Security Office by pressing *11 or dialing 8611 from an office phone. Security's direct line is 626-914-8611.

www.citruscollege.edu/stdntsrv/security
security@citruscollege.edu

Office Hours: Mon.-Thurs., 7 a.m.-8 p.m.
 Fri., 7 a.m.-4 p.m.

Location: CC

The Security Office provides:

- Vehicle jump starts
- Vehicle unlocks
- Lost and found
- Overnight parking information
- Parking citation information and appeals

The Security Office also provides a security escort on campus for any member of the college community, upon request, from dusk until dawn. During busy periods, callers may experience a 10-minute delay in the arrival of the officer. Security escorts are provided for safety, not convenience.

Student Health Center

626-914-8671

www.citruscollege.edu/stdntsrv/healthcntr

Office Hours: Mon.-Thurs., 8 a.m.-5 p.m.
 Mon. until 6:30 p.m. by appointment
 Fri., 8 a.m.-noon

The Health Center is not open weekends or campus holidays.

Services are available only when classes are in session.

Hours subject to change without notice.

Please call before visiting.

Location: HH

All currently enrolled students who pay the student health fee are eligible to receive health care services from the on-campus Student Health Center. Many of the services provided by the Citrus College Student Health Center are free of charge. Some tests, medications, and procedures require a minimal fee.

Health Care Services include:

- Treatment of acute illness/ambulatory care
- Immunizations
- Tuberculin skin tests
- Over the counter (non-prescription) medications
- Condoms and personal hygiene items
- Commonly used low-cost medications (prescribed by the campus healthcare providers)
- Family planning services
- Plan B emergency contraception
- Hearing and vision screening
- Off-campus referrals as needed
- Short term personal counseling
- Laboratory testing (blood, urine and pregnancy tests)

Stuffed Owl Café

626-914-8615

www.citruscollege.edu/stdntsrv/owlcafe
stuffedowl@citruscollege.edu

Cafeteria Hours: Mon.-Thurs., 7:30 a.m.-2 p.m.
 Fri., 7:30 a.m.-1:30 p.m.

Vending Service Hours: Mon.-Thurs., 7:30 a.m.-8:30 p.m.
 Fri., 7:30 a.m.-2 p.m.

Location: CC, Lower Level

Located on the lower level of the Ross L. Handy Campus Center, the Citrus College cafeteria offers a wide range of food selections, vending machines and a cyber place to meet and eat. Many breakfast items are offered. Standard grill items, fresh pizza, fresh salads tossed to order, deli sandwiches, a taco, burrito and tostada bar, and entrees of the day are available for lunch.

Vending Service is also available at various locations on campus.

Student Employment Services

626-914-8596

www.citruscollege.edu/stdntsrv/ses
jobplacement@citruscollege.edu

Office Hours: Mon., Wed., Thurs., 8 a.m.-5 p.m.
 Tues., 8 a.m.-6:30 p.m.
 Fri., 8 a.m.-4:30 p.m.

Location: ED 102

Services include:

- A job board listing on-and off-campus job openings
- Resume and interview preparation assistance
- Mock interviews
- Service Learning
- Co-operative Work Experience Education
- New-hire processing of on-campus student workers

Transfer Center

626-914-8639

Fax: 626-914-8544

www.citruscollege.edu/stdntsrv/transcntr
transfercenter@citruscollege.edu

See Career/Transfer Center for more information.

Office Hours: Mon.-Thurs., 8 a.m.-6 p.m.
 Fri., 8 a.m.-4:30 p.m.

Get That Job!

The Citrus College Student Employment Center currently has a variety of job announcements and postings. There are on-campus, off-campus, full-time, part-time, permanent and temporary positions available. This service is **FREE** for Citrus College students and alumni.



Citrus College Student Employment Center
Educational Development Building, Room 102, 626-914-8596

Go to www.citruscollege.edu/stdntsrvc/ses
to view current job postings.

MARK
YOUR CALENDAR
for

SUNDAY,
OCTOBER 4, 2009
4:00-8:00 PM
at Citrus College

\$75 per person in advance
\$80 per person at the event

For information, visit us online at:
www.citruscollege.edu/foundation

Citrus College Foundation

626-914-8825

THE CITRUS
COLLEGE FOUNDATION



presents
THE 12TH ANNUAL

A Taste of Autumn

SUNDAY, OCTOBER 4, 2009



The San Gabriel Valley's premier food & wine tasting event



Learning Community

- **Higher** grades
- **More** instructor contact
- **Lower** drop rates
- **More** counselor contact
- **Stronger** connections between students



These classes are taught in pairs, with instructors working together.

Don't go it alone! Join a Learning Community!

CRN numbers	Class Pair	Teachers	Times	Days	Rooms
20478 / 21609	English 040/100 FT*	Rudd	9:55-11:20	MTWTh	LB 307
21050 / 21092	Reading 040/099 FT	Gunderson	11:30-12:55	MTWTh	LL 102
21721 / 20487	English 030/040 FT	Martinez	11:30 – 12:55	MTWTh	TC 127
20230 / 21249	Math 020/029 FT	Gutierrez	1:05-2:30 2:40-4:05 Lab WR (2nd 8 wks)	MTWTh & Lab	LB 105 LS 120
20550	English 040	Martinez	1:05 - 2:30	TTh	LL 102
21754	Counseling 159	Eng	11:30-12:55	TTh	LL 101
21176	English 100	Eiland	1:05-2:30	MW	LI 120
22102	Counseling 160	Lanphear	11:30-12:55	MW	LB 204
21425 / 21222	English 100/101 FT	Dau	11:30-12:55	MTWTh	LB 305
21755	Counseling 160	Villa	1:05-2:30	TTh	LB 306
21034	Reading 040	Gunderson	1:05-2:30	MW	LL 102
21753	Counseling 159	Castillo	11:30-12:55	MW	LB 105
21054	Reading 099	Van Citters	11:30-12:55	TTh	LL 103
20245	Biology 105	Han	1:05-2:30	TTh	LH 101
20139 / 21243	Math 017/020 FT	Swatzel	9:55-11:20	MTWTh	PS 106
21756	Counseling 159	Longyear	8:20-9:45	TTh	PS 106
20512	Math 130	Trad	10:00-11:10	MTWTh	MA 124
21767	Counseling 160	McBurney	11:30-12:55	TTh	MA 124
21372	Sociology 118	Perez	8:20-9:45	MW	LH 103
20282	Office 101	James	10:20-12:50	MW	LB 201
20772	Sociology 201	Hodge	9:55-11:20	TTh	LB 105
20049	Business 130	Durfield	11:30-12:55	TTh	LB 202

*FT = Fast Track (8 week class)

See Fall 2009 Credit Class Schedule for details.

Questions?

Carsten Dau, 626-852-8091, cdau@citruscollege.edu or Diana Gill, 626-914-8577, dgill@citruscollege.edu

1000 West Foothill Boulevard, Glendora, CA 91741-1899 • www.citruscollege.edu

Spring Semester in Spain



February 18- May 15, 2010

Study in a city known as the “Oxford of the Spanish world.”

Most course work is CSU/UC transferable and fulfills general education requirements.

Fully equipped apartment accommodations, onsite student services, insurance, excursions and extensive cultural and social activities are included.

Group airfare with airport pickup and return is offered.

**FINANCIAL AID IS AVAILABLE
TO ELIGIBLE STUDENTS.**

Fall 2010 in London

For additional information and eligibility requirements,
call the Study Abroad Office at (626) 914-8560.

Visit our website at www.citruscollege.edu/studyabroad

COSTA RICA



Winter 2010

Travel with Citrus College faculty to Costa Rica and earn 6 units of college credit. Students will spend three weeks in Costa Rica and will have the

opportunity to experience rainforests, cloud forests, tropical dry forests, central valleys, volcanoes, hot springs, incredible rivers and waterfalls, and beautiful beaches and islands.

Our winter is the dry season in Costa Rica, so lots of outdoor activities are planned. Be prepared to see some unbelievable birds, animals, and butterflies, as well as beautiful flora and fauna.

Financial aid is available to eligible students. For a brochure and application call the Citrus College Study Abroad Office (626) 914-8560.

Visit our website at www.citruscollege.edu/studyabroad.

Program Includes:

- Accommodations in homestays and lodges
- Ground transportation (coach and boat)
- Meals; weekly laundry service
- Extensive social and cultural activities
- Overnight excursions include Tortuguero National Park, Monteverde Cloud Forest, Arenal Volcano National Park, La Selva Biological Station and Reserve, Ensenada, Carara National Park, and Palo Verde National Park
- Day trips to Poas Volcano, Crocodile Safari, and butterfly farm
- Optional activities including Isla Tortuga, white water rafting, coffee plantation, hot springs, canopy tours, rain forest tram, zip-lining and more
- Group airfare with pickup and return is offered

UPCOMING:
Summer 2010
Destination-Florence, Italy

Citrus College Disclosures and Disclaimers

Divulgaciones y Denegaciones de Citrus College

Schedule Changes

Every effort is made to ensure the accuracy of the information found in this schedule. Citrus College, however, reserves the right to make corrections or changes at any time without prior notice.

Cambios en el Horario de Clase

Citrus College hace todo lo necesario para asegurar la exactitud de la información encontrada en este catálogo. Sin embargo, el colegio se reserva el derecho de hacer cambios, en cualquier momento, sin previo aviso.

Open Enrollment Policy

Unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to Title 5 of the California Administrative Code.

Sistema de Inscripciones Abiertas

Cada curso, sección o clase, a menos que esté específicamente exento por ley, tendrá inscripciones abiertas para cualquier persona que haya sido admitida al colegio y que cumpla con los requisitos establecidos conforme al Título 5 del Código Administrativo de California.

Nondiscrimination Policy

Citrus Community College District does not discriminate on the basis of race, color, ancestry, national origin, sex, age (over 40), religious creed, marital status, medical condition (including cancer), physical disability (including HIV and AIDS), mental disability, sexual orientation or military status as a Vietnam-era veteran in any policies, procedures or practices. In addition, it is the stated policy of Citrus Community College District that harassment is prohibited and that regular employees shall not be denied family care leave if eligible under the Fair Employment and Housing Act. All of these categories are protected by the following legislation: Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Fair Employment and Housing Act, California Government Code 12900 et seq., and the Americans with Disabilities Act of 1990.

Students who have questions or concerns about the nondiscrimination policy can contact the human resources/staff diversity officer, the disabled access officer or the gender equity officer, 626-914-8830.

Ley de No-Discriminación

Citrus Community College District no discrimina a ninguna persona en base a su raza, color, linaje, lugar de origen, sexo, edad (más de 40 años), religión, estado civil, condición médica (incluyendo cáncer), incapacidad mental o física (incluyendo SIDA o 'HIV'), orientación sexual, o estado militar como veterano de la guerra de Vietnam en ninguna de sus reglas, procedimientos o prácticas. Está también estipulado en los reglamentos del distrito que el acoso queda estrictamente prohibido, y que no se les negará permiso de ausencia temporal por razones de familia a los empleados que califiquen bajo la ley de "Fair Employment and Housing Act." Estas categorías están protegidas por la siguiente legislación: Título VI y VII de la ley de Derechos Civiles de 1964, el Título IX de la Reforma Educativa de 1972, la Sección 504 de la ley de Rehabilitación de 1973, la ley de "Fair Employment and Housing Act," el Código 12900 et seq. del Gobierno del Estado de California, y la ley de "Americans with Disabilities" de 1990.

Los estudiantes que tengan dudas o preguntas acerca de la ley de no-discriminación pueden ponerse en contacto con el delegado de "Human Resources/Staff Diversity," el oficial de equidad de sexo, o el oficial de acceso de incapacitado, 626-914-8830.

Student Grievances

The student grievance procedures provide every student with a prompt and equitable means of seeking an appropriate resolution for any alleged violation of his or her rights. The rights protected under these procedures include, but are not limited to, those guaranteed by the established rules and regulations of the Citrus Community College District, the Education Code of the State of California, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and Title VII of the Civil Rights Act of 1964. Students are advised that grievances must be filed within 20 school days of the alleged event. The procedures do not apply to the employment rights of students.

Citrus College students have the right of protection against capricious, arbitrary, unreasonable, unlawful, false, malicious or professionally inappropriate evaluations or actions by an employee of the college.

Information regarding student grievance procedures may be obtained in college planning classes or from the vice president of student services, Administration Building, first floor, 626-914-8534.

Quejas de los Estudiantes

El procedimiento de quejas estudiantiles provee a cada estudiante con una manera rápida y justa de buscar una solución apropiada a cualquier supuesta violación de sus derechos.

Los derechos protegidos bajo este procedimiento incluyen, pero no se limitan a aquellos garantizados por el reglamento de Citrus Community College District, el Código Educativo del Estado de California, el Título IX de la Reforma Educativa de 1972, la Sección 504 de la ley de Rehabilitación de 1973 y el Título VII de la ley de Derechos Civiles de 1964. Se les aconseja a los estudiantes que tengan quejas que las reporten en 20 días escolares del supuesto evento. Este procedimiento no es aplicable a los derechos de empleo de los estudiantes.

Los estudiantes de Citrus College tienen el derecho de ser protegidos contra evaluaciones o acciones caprichosas, arbitrarias, irracionales, ilegales, falsas o malintencionadas por parte de cualquier empleado de Citrus College.

Información acerca de este procedimiento puede ser obtenida en las clases de preparación para estudios post-secundarios o en la oficina del vice presidente de servicios estudiantiles, en el primer piso del edificio de Administración, 626-914-8534.

Drug Free Environment and Drug Prevention Program

References: Drug Free Schools and Communities Act, 20 U.S.C. Section 1145g and 34 C.F.R. Section 861 et seq.; Drug Free Workplace Act of 1988, 41 U.S.C. Section 702

The College shall be free from all illegal drugs and from the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees.

The unlawful manufacture, distribution, dispensing, possession or use of alcohol or any controlled substance is prohibited on College property; in any facility operated by the College; during College-sponsored field trips, activities, or workshops; and in any College owned vehicle.

All employees are required to comply with this policy as a condition of their employment and continued employment.

Any student or employee who violates this policy will be subject to disciplinary action, which may include referral to an appropriate rehabilitation program, suspension, demotion, expulsion or dismissal. Any employee convicted under a criminal drug and/or alcohol statute for conduct in the workplace must report this conviction within five days to the superintendent/president.

The superintendent/president shall assure that the College distributes annually to each student the information required by the Drug-Free Schools and Communities Act Amendments of 1989 and complies with other requirements of the Act. Approved April 28, 2004.

Programa Libre de Drogas y de Prevención del Consumo de Drogas

Referencias: Acta de Escuelas y Comunidades Libre de Drogas 20 U.S.C. Sección 1145g y 34 C.F.R. Sección 861 et seq.; Acta de Área de Trabajo Libre de Drogas 1988, 41 U.S.C. Sección 702 El Colegio estará libre del uso ilegal de drogas y de la posesión ilegal de drogas, distribución ilegal de drogas por los estudiantes y empleados.

La producción ilegal, distribución, venta o posesión de estupefacientes o del uso de alcohol o de cualquiera otra sustancia ilegal está prohibida en propiedad del colegio; en cualquier instalación administrada por el Colegio; durante viajes patrocinados por el Colegio; o durante talleres; o dentro de interiores de cualquier vehículo propiedad del Colegio.

Se requiere que todos los empleados cumplan con esta política como una condición para obtener un empleo o para mantener sus empleos. Cualquier estudiante o empleado que viole esta política será sujeto a acción disciplinaria, lo que pudiera incluir una referencia a un programa de rehabilitación apropiado, suspensión, retiro del puesto y colocado en un puesto inferior, expulsión o despido. Cualquier empleado que sea encontrado culpable de violar una regla de conducta relacionada con el uso de drogas o consumo de alcohol debe reportarlo dentro de cinco días al superintendente/presidente del colegio. El Superintendente/presidente debe asegurarse de que el Colegio distribuya anualmente a cada estudiante la información que requiere el Acta de Escuelas y Comunidades Libre de Drogas Enmienda de 1989 y que se cumpla con otros requisitos del Acta. Aprobado el 28 de abril del 2004

Sexual Harassment

It is the policy of the college to provide a workplace and study environment free of sexual harassment. All students should be aware that the college strongly disapproves of any conduct that constitutes sexual harassment and will take disciplinary measures to ensure compliance. All formal complaints will be investigated and appropriate action taken. Complaints should be reported to the human resources/staff diversity officer, 626-914-8830.

Hostigamiento Sexual

Es la política de esta institución el proveer un ambiente de estudio y trabajo libre de hostigamientos sexuales. Todos los estudiantes deben de estar al tanto de que este colegio está en contra de cualquier conducta que constituya un acto de hostigamiento sexual y tomará medidas apropiadas. Cualquier queja debe ser reportada al oficial de "Human Resources/Staff Diversity," 626-914-8830.

Substance Abuse

Citrus Community College District prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on college property and as part of any college sponsored or sanctioned activity. The use of tobacco is prohibited in all District buildings and vehicles. (Citrus Community College District Board Policy P-4220, Education Code 87335, Standards of Student Conduct and U.S. Public Law 101-226).

Any student or employee in violation of this policy is subject to disciplinary action up to, and including, expulsion from college or termination from employment for violations of the standard of conduct.

Abuso de Sustancias Químicas

Citrus Community College District prohíbe la posesión o distribución ilegal de drogas y alcohol ilícitos por parte de los estudiantes y empleados dentro de sus dominios y en cualquier actividad patrocinada o sancionada por el colegio. El uso de tabaco queda prohibido en todos los edificios o vehículos del colegio. (Board Policy P-4220, Código Educativo 87335, Reglamento de Conducta Estudiantil, y Ley Pública de los Estados Unidos 101-226.)

Cualquier estudiante o empleado en violación de este reglamento está expuesto a acción disciplinaria, incluyendo expulsión del colegio o terminación de empleo, por las violaciones de las normas de conducta.

Rights & Privacy Policy

Citrus College student records are maintained in accordance with the Education Code, Title 5, California Civil Code, and the U.S. Patriot Act. Written student consent is required for access and release of information defined as educational records in the federal and state laws as described in Citrus College AP 5040.

A student's directory information (student's name, address, telephone number, date and place of birth, major field of study, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and most recent previous public or private school attended) may be released upon request unless the Admissions and Records Office receives written notification that a student reserves the right to authorize in writing, on an individual request basis, the access and release of the directory information. Such a notice of restriction will remain in effect until it is countermanded in writing. Additionally, the law provides that a student may request access to the college records which are personally identifiable to that student, and may challenge the accuracy or the appropriateness of retention of information in the college record.

Questions concerning student's rights under the privacy act should be directed to the Admissions and Records Office, 626-914-8511.

Reglas de Derechos & Privacidad

Los récords de los estudiantes de Citrus College se archivan de acuerdo al Código de educación, Título 5, Código Civil de California y el Acta U.S. Patriot. Se requiere por escrito el consentimiento del estudiante para tener acceso o para entregar información que sea definida como récord educativo tal y como lo describen las leyes federales y estatales en Citrus College AP 5040.

La información contenida en el directorio estudiantil (Nombre, dirección, teléfono, lugar y fecha de nacimiento, programa de estudios, horario de clases, participación en actividades o deportes del colegio, el peso y la estatura de los miembros de equipos atléticos, fechas de asistencia, títulos o premios recibidos) no podrá ser obtenida a menos que la oficina de "Admissions and Records" reciba una notificación por escrito por parte del estudiante, reservándose el derecho a aprobar el acceso a la información contenida en el directorio estudiantil. Esta restricción se mantendrá en efecto hasta que sea contradicha por escrito. Además, la ley indica que un estudiante puede tener acceso a su propio expediente académico y poner a tela de juicio la exactitud o la conveniencia de mantener cierta información en dicho expediente.

Cualquier pregunta concerniente a los derechos de los estudiantes bajo la ley de confidencialidad deben ser dirigidas a la oficina de "Admissions and Records," 626-914-8511.

Student Right-to-Know

In compliance with the Student Right-To-Know and Campus Security Act of 1990, it is the policy of the Citrus Community College District and Citrus College to make available its completion and transfer rates to all current and prospective students.

Student Right-To-Know (SRTK) refers to a Federally-mandated public disclosure of a college's Completion Rate and Transfer Rate. The intent of SRTK is to provide to the consumer a statistic of comparable effectiveness that they can use in the determination of college choice. All colleges nationwide are effectively required to participate in the disclosure of rates by January 2000.

SRTK is a "cohort" study; that is, a group of students who are first-time freshmen who are enrolled full-time and are degree-seeking is identified in a fall term and their outcomes are measured over a period of time. The outcomes that the two SRTK rates measure are Completion (the total number of students in the cohort who earn either a degree, a certificate, or who successfully completed a two-year-equivalent transfer-preparatory program) and Transfer (the total number of cohort non-completers who were identified as having enrolled in another institution). The tracking period of the cohorts is three (3) years, at which time the SRTK rates are calculated and made public.

SRTK Rates are derived and reported yearly on the IPEDS-GRS (Integrated Postsecondary Educational Data System-Graduation Rate Survey). The IPEDS-GRS also tracks part-time student cohorts over a six (6) year period; however, full-time cohort status after 3 years is the only basis for calculating SRTK rates.

Access to the Citrus College Student Right-To-Know Rates and further information about the rates and how they should be interpreted is available through the "Student Right-To-Know Information Clearinghouse web site" maintained by the Chancellor's Office, California Community Colleges at <http://srk.cccco.edu/index.asp>

Derecho de los Estudiantes a la Información

En cumplimiento del Acta de Derecho de los Estudiantes a la Información y del Acta de Seguridad en el Campus de 1990, es la política de Distrito Citrus Community College y de Citrus College hacer disponible la información sobre los tasa de transferencia y de cursos completados a todos los estudiantes actuales y futuros.

El Derecho de los Estudiantes a la Información (Student Right-To-Know, SRTK por sus siglas en inglés) se refiere al mandato federal que requiere que se haga pública la tasa del porcentaje de estudiantes que se transfieren y que terminan los requisitos. La intención de SRTK es ofrecer al consumidos estadísticas comparativas para que puedan determinar cualquier colegio seleccionar. Se requiere que todos los colegios a nivel nacional participen de forma efectiva en hacer pública esta información a partir del 2000. SRTK es un "grupo específico" del cual se adquiere información; lo que quiere decir que un grupo de estudiantes que por primera vez entran al colegio, estudiantes "freshmen" que están inscritos de tiempo completo en busca de un título, se inscriben durante el otoño y el resultado de su estudiantes se mide a lo largo de un periodo de tiempo. Los resultados que mide SRTK son la tasa de Cumplimiento (el total del número de estudiantes en el "grupo específico" que logran obtener su título, certificado, o que de forma exitosa terminan un programa equivalente de dos años de transferencia) y la tasa de Transferencias (el número total del "grupo específico" que no lograron completar el curso de estudios y fueron identificados de haberse inscrito en otra institución).

El periodo de colección de información del grupo específico es de tres (3) años, durante el cual las tasas de SRTK serán calculadas y se harán públicas. Las Tasas de SRTK se derivan y se reportan cada año en el IPEDS-GRS (Integrated Postsecondary Educational Data System-Graduation Rate Survey por sus siglas en inglés). El IPEDS-GRS también colecciona información de estudiantes de grupos específicos de medio tiempo durante el transcurso de seis (6) años; sin embargo, la base para calcular la tasa de SRTK para los estudiantes de tiempo completo dentro de los grupos específicos sólo se colecciona por tres años.

Acceso a las Tasas y al Derecho de Información para Estudiantes de Citrus College e información adicional sobre las tasas y sobre cómo deben interpretarse está disponible en el sitio de internet de Acceso a la Información "Student Right-To-Know Information Clearinghouse web site" mantenido por la Oficina del Canciller de los Colegios Comunitarios de California <http://srk.cccco.edu/index.asp>

Standards of Student Conduct

The Superintendent/President shall establish procedures for the imposition of discipline of students in accordance with the due process requirements of state and federal regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension or expulsion of a student.

The Board of Trustees shall consider any recommendation for a student's expulsion received from the Superintendent/President. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the College catalog and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student:

1. Causing, attempting to cause, or threatening to cause physical injury to another person;
2. Possession, sale or otherwise furnishing any firearm, knife, explosive, or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the student has obtained prior written permission to possess the item from a District employee with the concurrence of the Superintendent/President;
3. Unlawful possession, use, sale, offer to sell, furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging, or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5;
4. Committing or attempting to commit robbery or extortion;
5. Causing or attempting to cause damage to District property or to private property on campus;
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus;
7. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the College or the District;
8. Committing unlawful sexual harassment as defined by pertinent law;
9. Engaging in unlawful harassing or discriminatory behavior based on race, sex, (i.e., gender) religion, age, national origin, disability, or any other protected characteristic or classification, as defined by pertinent law;
10. Willful misconduct which results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus;
11. Disruptive behavior, willful disobedience, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel;
12. Cheating, plagiarism (including plagiarism in student publications), or engaging in other academic dishonesty;
13. Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District;
14. Unauthorized entry upon or use of District facilities;
15. Lewd, indecent or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions;
16. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises;
17. Violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District;
18. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct;
19. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or type written class notes, except as permitted by any Board Policy or Administrative Procedure;
20. Violation of College rules or regulations including campus policies concerning the student organizations, the use of College facilities, or the time, place and manner of public expression;
21. Persistent violation of classroom standards of conduct as established by the instructor;
22. Any other cause not listed above which is identified as "Good Cause" by the Education Code.

Security Office Statement

In compliance with the Student Right-to-Know and Campus Security Act of 1990 and to ensure a safe, secure environment, the college has adopted the following procedures:

1. Students and employees should **immediately report** all criminal acts or other emergencies on campus to the Security Office, which is located in the Campus Center. Incidents may be reported by phone at 626-914-8611 or in person. The Security Office will write an incident report and if necessary, distribute it to the proper agencies, including, but not limited to, local fire and police departments. The administrator-on-duty will be informed of the incident as well as other appropriate administrators.
2. Only employees are authorized to have keys to buildings; **no students are to have access to campus facilities without employee supervision.** Alarm systems and outdoor lighting are integral parts of the campus security system. Facility security problems should be reported to the Facilities Department.
3. The Citrus College Security Office has the authority to enforce the Standards of Student Conduct, and, according to the Education Code, is the liaison with local police departments in all cases of criminal actions. Any action which is a violation of the criminal code of the State of California must be reported to the local police. The campus emergency procedures publication states that students and employees should make a prompt and accurate report to the Security Office in the event of an emergency. It is the responsibility of the Security Office to make contact with police agencies.
4. The Security Office supports campus programs that inform students and employees about being responsible for their own security and the security of others.
5. The Standards of Student Conduct and the State Penal Code prohibit the possession, use and sale of alcoholic beverages and illegal drugs on campus, except as specified in the Education Code.

Registered Sex Offender Information

Information concerning registered sex offenders may be obtained from the Glendora Police Department, 150 S. Glendora Ave., Glendora by calling (626) 914-8250 or by visiting www.meganslaw.ca.gov/

Sex offenders are required to register with the police in the jurisdiction in which they reside.

Crime Prevention Tips

- Walk with confidence and be aware of your surroundings.
- Program the Security Office number: (626) 914-8611 into your cell phone .
- Carry a cellular phone with you or in your car. This is the fastest way to get help in an emergency.
- After dark, walk with others or take advantage of the security escort.
- Have your keys in your hand when you approach your car. Check the floor and back seat before getting in.
- Take security measures seriously for your own protection as well as that of others.

Security Escort

The Security Office provides a security escort on campus for any member of the college community. During busy periods, callers may experience a 10-minute delay in the arrival of the officer. Security escorts are provided for safety, not convenience.

To request a security escort, call (626) 914-8611. You may also use any pay phone on campus by pressing *11 to request an escort.

From January 1, 2005 through December 31, 2007, the following are the criminal offenses which occurred on campus and reported to the Security Office and public agencies:

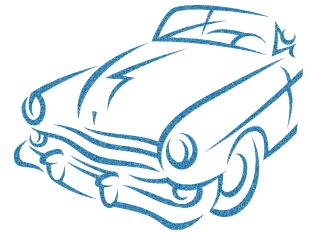
Offense	2005	2006	2007
Murder	0	0	0
Manslaughter	0	0	0
Sex Offense (Forced)	0	0	0
Sex Offense (Non Forced)	0	0	0
Robbery	0	2	1
Aggravated Assault	4	8	6
Burglary	29	7	2
Vehicle Theft	7	4	4
Arson	0	0	0
Narcotics /Drug Offenses	0	0	0
Alcohol Offense	0	0	0
Weapons Offenses	0	1	1
Hate Crimes	0	0	0

Your Car On Campus

Citrus College Traffic and Parking Regulations

The following traffic rules and regulations were adopted by the Citrus Community College District Board of Trustees to facilitate vehicular movement and parking, and provide for the safety of all persons using the campus.

The following regulations and the California Vehicle Code are enforced on the Citrus College campus pursuant to Section 21113 of the Vehicle Code.



Article I—General Traffic Regulations

SECTION 1. No person shall fail to obey any sign or signal erected or maintained to carry out these regulations or the California Vehicle Code.

SECTION 2. The driver of a vehicle shall yield the right of way to a pedestrian crossing the roadway.

SECTION 3. No driver approaching from the rear of a vehicle which is yielding the right of way to a pedestrian shall overtake or pass that vehicle.

SECTION 4. No person shall drive any vehicle in willful, wanton or reckless disregard for the safety of persons or property.

SECTION 5. No person shall drive or ride a motor driven scooter, motorcycle, skateboard, rollerskates, rollerblades or bicycle on any campus sidewalk.

SECTION 6. No person shall walk on a campus road which is paralleled by a sidewalk.

SECTION 7. No person shall drive or park a motor vehicle on any sidewalk, unpaved pathway, or on any lawn or landscaped area except emergency or maintenance vehicles.

SECTION 8. No person shall drive his vehicle into campus parking areas except by using roadways and drive lanes, and all vehicles must travel in the direction of directional arrows in the parking lot drive lanes.

Article II—Speed Regulations

SECTION 1. No person shall drive a vehicle at a speed greater than 15 miles per hour.

SECTION 2. No person shall drive a vehicle at a speed greater than is reasonable or prudent.

Article III—Parking Regulations

SECTION 1. All vehicles shall be parked clearly within a designated parking stall and failure to do so will constitute illegal parking.

SECTION 2. All vehicles shall be parked facing into parking stalls. Vehicles backed into or facing out of parking stalls are illegally parked.

SECTION 3. No person shall stop, park or leave standing any vehicle, whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directive of an officer or official traffic control device, in any of the following places:

- A. on a crosswalk.
- B. on the college campus unless in a designated parking area.
- C. on a sidewalk, lawn or landscaped area.
- D. so as to obstruct the passageway, walkway or doorway of any building.
- E. within 15 feet of a fire hydrant.
- F. within 15 feet of a stop sign.

SECTION 4. Painted curbs are an indication of restricted parking and the color denotes the type of parking allowed. The following color code is adopted:

- A. RED ZONE - indicates no stopping, standing or parking, whether the vehicle is attended or not.

- B. YELLOW ZONE - indicates an area for loading and unloading vehicles and parking service vehicles.

- C. BLUE ZONE - indicates vehicle parking for handicapped. All disabled students who possess the State of California Handicapped Parking Placard or Disabled Person license plates are eligible to receive a waiver of the Citrus College parking fee and do not need to display any sort of college parking permit on their windshield. Any student who requires a temporary parking accommodation or believes that he or she otherwise qualifies for Handicapped Parking must contact the DMV for a temporary permit.

SECTION 5. No student or employee shall park in any area designated as visitor parking only.

SECTION 6. No student shall park in any area designated as EMPLOYEE or VISITOR.

SECTION 7. Motorcycles and bicycles must be parked in designated motorcycle and bicycle parking areas.

SECTION 8. Parking of all student and employee vehicles (motorcycles included) on campus is by permit only. All students and employees shall obtain a valid parking permit and display said permit as directed.

SECTION 9. One-day parking permits for visitors and students attending one-day seminars are available from the information booth at the main campus entrance and the vending machine, located in the Gym Parking Lot.

SECTION 10. No person shall leave any vehicle on campus overnight for personal use or college business without the permission of the Security Office.

Article IV—Abandoned Vehicles

SECTION 1. No person shall abandon, or leave standing, any vehicle on the campus for 72 or more consecutive hours. All such vehicles will be stored under authority of Section 22702 of the California Vehicle Code.

SECTION 2. Any person who abandons a vehicle on campus will be responsible for all towing and storage charges.

Article V—Enforcement

SECTION 1. The Citrus College Security Department and the Glendora Police Department provide security, law and traffic enforcement for Citrus College.

SECTION 2. Citrus Municipal Court, 1427 West Covina Parkway, West Covina, California 91790, has jurisdiction over all traffic violations on the Citrus College campus.

Article VI—Fines

SECTION 1. Parking fines are to be paid at the Cashier's Office, Administration Building, second floor.

SECTION 2. If the Cashier's Office is closed, parking fines may be paid at the Security Office, located in the Campus Center. All fines paid at the Security Office must include the citation with a check or money order (no cash) in the sealed envelope provided as part of the citation.

Careers in Health Science



Associate Degree in Nursing (RN)

Students can take the prerequisites and classes required to prepare the RN student for the state exam. Visit our website for updated information regarding admission periods and application procedures.

www.citruscollege.edu/academics/programs/adn

Contact: Emily Burch
eburch@citruscollege.edu



Licensed Vocational Nurse (LVN)

See the Nursing-Vocational section

Earn credit in NRS 100, a prerequisite that qualifies top students for the LVN program. Complete the program in two semesters and one summer session. Citrus prepares the LVN student for the state exam.

www.citruscollege.edu/academics/programs/nrs

Contact: Emily Burch
eburch@citruscollege.edu



Nurse Assistant (CNA)

See the Nursing-Vocational section

Enroll in a 8-week course that provides clinical experience and prepares the student for the state exam.

www.citruscollege.edu/academics/programs/nrs

Contact: Emily Burch
eburch@citruscollege.edu



Emergency Medical Technician (EMT)

See the Health Occupations section

Complete two classes in one semester, prepare to be certified as an EMT and begin working with emergency response providers such as an ambulance service, hospital emergency department, search and rescue agency, clinic or ambulatory care facility.

Contact: Cliff Hadsell at (626) 914-8755
chadsell@citruscollege.edu
www.citruscollege.edu/academics/programs/emt



Registered Dental Assistant (RDA)

See the Dental Assisting section

Complete a one year program, do clinical experience, pass the RDA exam, and begin as an RDA in a local dentist's office. Additional specialty training can lead to more skills and a higher salary.

Contact: Claudia Pohl at (626) 914-8728
cpohl@citruscollege.edu
www.citruscollege.edu/academics/programs/dental

For more information, call the Health Sciences Department at (626) 914-8720.

Who knew?

You can play in the water or in the mud and get paid?

Citrus College has classes that will prepare you for a career in Water Technology or Public Works.

One class can get you hired. Water Technology and Public Works are high-demand fields offering good entry level pay and opportunities for advancement.

For more information visit www.citruscollege.edu or contact the Workforce Development Office at 626-914-8700.



Where Bright Futures Begin
www.citruscollege.edu





The Citrus College Owls

invite you to attend any of the 2009 Fall Home Games

Football

SAT., SEPT. 5	SANTA ANA	1:00 PM
SAT., SEPT. 19	LA SOUTHWEST	1:00 PM
SAT., OCT. 3	*DESERT	1:00 PM
SAT., OCT. 17	*CERRITOS	1:00 PM
SAT., NOV. 14	*RIVERSIDE	1:00 PM

* National Division Central Conference Game

Men's Soccer

FRI., OCT. 2	*LA MISSION	3:00 PM
TUE., OCT. 6	*SANTA BARBARA	2:00 PM
FRI., OCT. 16	*GLENDALE	3:00 PM
FRI., OCT. 23	*OXNARD	1:00 PM
TUE., NOV. 3	*ALLAN HANCOCK	3:00 PM
FRI., NOV. 6	*CANYONS	1:00 PM
FRI., NOV. 13	*MOORPARK	3:00 PM

* Western State Conference Game

Women's Soccer

TUE., SEPT. 8	MT SAN JACINTO	6:00 PM
TUE., SEPT. 22	SAN BERNARDINO	6:00 PM
TUE., OCT. 6	*LA PIERCE	4:00 PM
FRI., OCT. 9	*CANYONS	3:00 PM
TUE., OCT. 20	*LA VALLEY	4:00 PM
FRI., OCT. 23	*SANTA MONICA	3:00 PM
TUE., OCT. 27	*GLENDALE	4:00 PM
FRI., NOV. 6	*BAKERSFIELD	3:00 PM
TUE., NOV. 10	*LA MISSION	4:00 PM

* Western State Conference Game

Volleyball

FRI., SEPT. 11	FULLERTON	6:00 PM
TUE., SEPT. 15	ANTELOPE VALLEY	6:00 PM
TUE., SEPT. 22	+OXNARD	6:00 PM
TUE., SEPT. 29	+ALLAN HANCOCK	6:00 PM
FRI., OCT. 16	*WEST LA	7:00 PM
TUE., OCT. 27	*LA PIERCE	7:00 PM
FRI., OCT. 30	*SANTA MONICA	7:00 PM
FRI., NOV. 6	*BAKERSFIELD	7:00 PM
FRI., NOV. 13	*GLENDALE	7:00 PM
TUE., NOV. 17	*CANYONS	7:00 PM

+ WSC Cross Divisional Match * Western State Conference Match

Cross Country

FRI., SEPT. 4	Ventura Invitational	3:30 PM
SAT., SEPT. 12	Fresno Invitational	8:30 AM
SAT., SEPT. 19	Orange Coast Classic	10:00 AM
SAT., SEPT. 26	Golden West Invitational	9:00 AM
FRI., OCT. 2	Foothill Invitational	3:00 PM
FRI., OCT. 9	WSC Preview	3:30 PM
FRI., OCT. 16	SoCal Preview Mt. SAC	10:00 AM
TUE., OCT. 27	WSC Championships	3:00 PM
SAT., NOV. 7	SoCal Championships Mt. SAC	10:00 AM
SAT., NOV. 21	State Championships	10:00 AM

* All Meets are Away

Women's Water Polo

FRI.-SAT., SEPT. 18-19	CHAFFEY TOURNAMENT	ALL DAY
THU., OCT. 8	*CUESTA	4:15 PM
FRI.-SAT., OCT. 16-17	CITRUS TOURNAMENT	ALL DAY
WED., OCT. 21	*VENTURA	4:15 PM

* Western State Conference Game

Men's Water Polo

THU., OCT. 8	*CUESTA	3:00 PM
FRI.-SAT., OCT. 9-10	CITRUS TOURNAMENT	TBA
WED., OCT. 21	*VENTURA	3:00 PM

* Western State Conference Game

Men's Basketball

FRI.-SUN., NOV 27-29	NEIL EDWARDS CLASSIC	TBD
FRI., DEC. 4	EL CAMINO	TBA
WED., DEC. 16	MT. SAC	TBA
TUE., DEC. 29	LA PIERCE	TBA
WED., DEC. 30	OXNARD	TBA
SAT., JAN. 9	*LA VALLEY	7:00 PM
SAT., JAN. 16	*GLENDALE	7:00 PM
WED., JAN. 27	*CANYONS	7:00 PM
SAT., JAN. 30	*BAKERSFIELD	7:00 PM
SAT., FEB. 6	*SANTA MONICA	7:00 PM
WED., FEB. 17	*WEST LA	7:00 PM

* Western State Conference Game

Women's Basketball

SAT., JAN. 9	*LA VALLEY	5:00 PM
SAT., JAN. 16	*GLENDALE	5:00 PM
WED., JAN. 27	*CANYONS	5:00 PM
SAT., JAN. 30	*BAKERSFIELD	5:00 PM
SAT., FEB. 6	*SANTA MONICA	5:00 PM
WED., FEB. 17	*WEST LA	5:00 PM

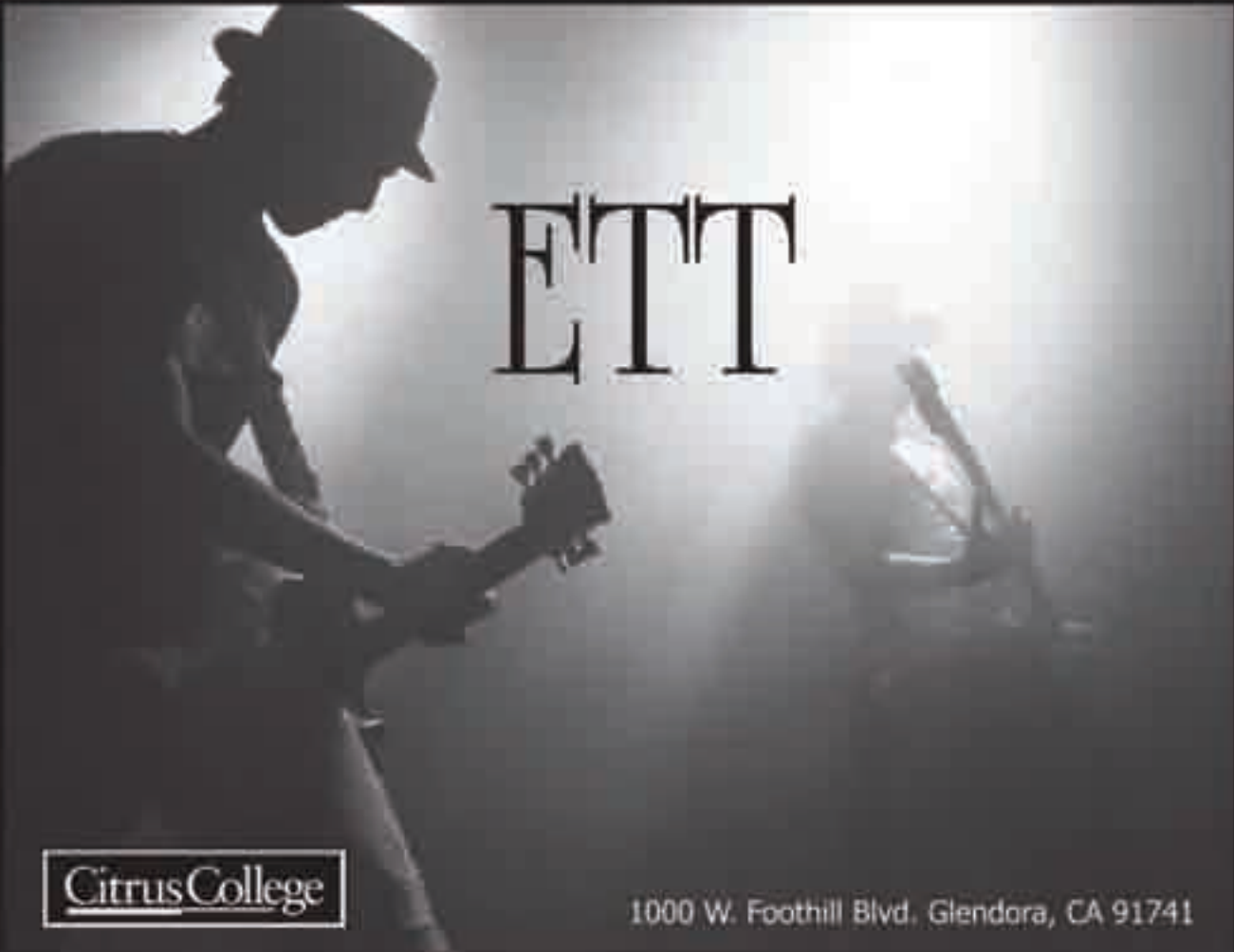
* Western State Conference Game

Women's Golf

SUN.-MON., Aug. 30-31	WSC NEUTRAL SITE EVENT	10:00 AM
MON., SEPT. 14	SANTA BARBARA	10:00 AM
MON., SEPT. 21	MOORPARK	10:00 AM
MON., SEPT. 28	GLENDALE	10:00 AM
MON., OCT. 5	ALLAN HANCOCK	10:00 AM
MON., OCT. 12	CITRUS	10:00 AM
MON., OCT. 19	CANYONS	10:00 AM
MON., OCT. 26	BAKERSFIELD	10:00 AM
SUN.-MON., NOV. 1-2	WSC Finals	10:00 AM

* Monday, October 12 event to be played at San Dimas Canyon Golf Course

For up-to-date information on the Fighting Owls Athletic Teams go to
www.citruscollege.edu/athletics



Citrus College

1000 W. Foothill Blvd. Glendora, CA 91741

Turn Your Enthusiasm For Entertainment Into A Profitable Future

**Become a stage technician for concerts, television and theatre.
Join the Emerging Theatre Technologies program at Citrus College.**

- ◆ Hands on experience
- ◆ One year certificate program
- ◆ Internships with top production companies
- ◆ Train with high-end lighting and sound equipment
- ◆ Forty spaces available
- ◆ Program Courses:

Thea 120	Thea 130	Thea 140	Rec 135
Thea 150	Thea 160	Thea 260	Rec 255
Thea 698A	Thea 698C		

Contact Dan at dvolonte@citruscollege.edu

Boots to Books

Boots to Books is the nation's first program designed to help veterans transition to civilian life and the college environment.

Recommended Courses (UC/CSU Transferable)

COUN 160: Strategies for College Success

CRN # 21852 • Tuesdays • 7:00-10:10 p.m. • 8/29-12/19

 **DISTANCE EDUCATION CLASS Also Available**

CRN # 22031 • Hours Arranged • 10/26-12/18



Boots to Books: Important Facts

- Recommended for all veterans, their families, friends, and supporters
- Taught by a VA counselor who is a combat veteran
- Addresses combat stress, post traumatic stress disorder (PTSD), and other issues affecting veterans returning to civilian life

ATTENTION!

The Citrus College Veterans Center (located in ED 248) offers:

- GI Bill processing and information
- Information on counseling
- Veterans Book Fund
- Veterans Network (CLUB)
- Boots to Books information
- Peer to peer support groups for student veterans
- Workshops and Veterans organization contacts

For more information:

(626) 852-6421 or veteranscenter@citruscollege.edu

