

Campus Safety Officers are on campus 24 hours a day, seven days a week. If the Campus Safety Office is closed, you can reach our staff by calling (626) 914-8611.

Parking Citation Authority

Parking citations are enforceable in accordance with California Vehicle Code Section 21113(a).

Off Site Parking General

Due to the high volume of construction on campus and the loss of parking spaces, the college has leased two off-campus parking lots from Azusa Pacific University (APU). These lots are located on Foothill Boulevard approximately one quarter of a mile west of the Citrus College campus and are designated as Citrus Annex #1 and Citrus Annex #2 .

Hours

Citrus College students who possess a current Citrus College parking permit may park in these lots from 7:00 a.m.—6:00 p.m. Monday—Friday.

Conditions of Use

These lots will be regularly patrolled by Citrus College Security and APU Campus Safety. Students who park in these lots shall be subject to both Citrus College and APU traffic and parking regulations. Additionally, these lots are designated as NO SMOKING areas in compliance with APU policy.

Pedestrian Access to Campus

Students utilizing the two off-campus parking lots would proceed east on the sidewalks along Foothill Boulevard and use the crosswalks at the Foothill/Citrus intersection to arrive at the northeast corner of the intersection in front of the Citrus College marquee. A pathway to the north of the marquee provides pedestrian access onto campus. APU trolleys are only licensed to carry APU employees and students.

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PARKING GUIDELINES FOR STUDENTS



DEPARTMENT OF CAMPUS SAFETY



**1000 W. Foothill Blvd.
Glendora, CA 91741-1899**

www.citruscollege.edu
626-914-8611
626-857-4012 fax

*Subject to change without notice.
A permit does not guarantee a parking space.*

*For more information, consult the Campus Safety
website at: www.citruscollege.edu*

Parking Permits

Cars parked on campus must display a current permit. Permits may be purchased for the current semester or for the day. Semester permits can be purchased from the Cashier's Office or, during registration, the Admissions Office. Replacements for lost or stolen semester permits can be purchased at the Cashier's Office. Daily permits are good only for the day of purchase and may be purchased at the Campus Safety (CS) building located at the main campus entrance on Citrus Avenue, or from the permit dispenser in the S8 lot off Barranca Avenue.

Permits should be clearly displayed and affixed on the bottom of the driver's side front windshield, in accordance with California Vehicle Code Section 26708 (b) (3).

Motorcycles, scooters and open vehicles require a sticker-type permit, which must be displayed on the front fork or bottom left corner of the windshield of the vehicle.

Student Parking

Students may park in any of the "S" lots.

Employee Parking

Students parking in employee spaces or lots will be cited.

Visitor Parking

Visitor parking spaces are reserved for visitors only. Other vehicles parking in these spaces will be cited.

Client Parking

A portion of the V4 lot is reserved for clients of the Cosmetology, Health Occupations and Dental Hygiene programs while they are receiving services from these programs. Client parking also applies to the V3 lot which is designated for the Golf Range patrons. Anyone else parking in this area will be cited. This area is identified by signage that says, "Client Parking Only" or "Golf Range Only."



Motorcycle and Scooter Parking

Motorcycle and scooter parking pads are indicated on the map. Do not park these vehicles in automobile spaces, this violation will be cited.

Red Zones

Do not park in the red zone. These areas are required for emergency access. Parking in a red zone will result in a citation that will not be voided.

Handicapped Parking

Spaces for handicapped drivers are available in all campus lots. Vehicles using these spaces must display a DMV placard or temporary permit. The minimum fine for illegally parking in a handicapped space is \$330.00.

Metered Parking

Metered parking spaces are available in the S1, S4, E6, V4 and V2 lots. S4 meters south of the Child Development Center are generally for the drop off and pick up of children enrolled in the Center. Metered spaces are also available in the S1 lot for those purchasing tickets at the Box Office. If you need to park for more than thirty minutes, please go to the Campus Safety building at the main entrance on Citrus Avenue and purchase a daily permit. Individuals with regular permits utilizing these spaces will be cited.



Overnight Parking

If you must leave your car on campus overnight, contact the Department of Campus Safety to obtain an overnight parking permit.

Park and Ride

The Park and Ride area for those riding the bus is located at the east side of the S6 lot. The first two rows are for Park and Ride participants. Park and Ride permits are available free of charge with a current bus pass at the Campus Safety Office.

Parking and Parking Lot Driving Rules

1. Park in designated spaces only.
2. Vehicles must be parked entirely within a stall

3. Do not drive against the designated traffic flow in the parking lots.
4. **Vehicles must be parked facing into the stall (head in parking only).**
5. Pedestrians have the right of way in the parking lots.
6. The speed limit in all parking lots is fifteen miles per hour.

Citation Payment Process

Parking citations may be paid at the Cashier's Office, on the second floor of the Administration Building by cash, check or money order made payable to Citrus College. Citations may also be paid at the Campus Safety Office by check or money order only. The Campus Safety Office cannot accept cash. In order to pay a citation, place your payment in the citation envelope, seal the envelope and take it to either location during their regular business hours.

Citation Appeals Process

If you feel that you received a citation you should not have, you may either go to the Campus Safety Office and fill out a Citation Appeal Form or visit the Campus Safety website to file your appeal on line at: www.citruscollege.edu



You have 21 days to appeal the citation. Appeals which are submitted more than twenty-one (21) calendar days after the violation will not be considered.

Liability

Be sure you have locked your car and set your alarm before leaving it. Citrus College is not responsible and assumes no liability for damage or theft of any vehicle or its contents.

Campus Safety Office

The Campus Safety Office is located at the main entrance of campus, off of Citrus Ave. Office hours are: Monday – Thursday 8:00a.m. - 8:00 p.m. and Friday 8:00 a.m. - 4:00 p.m.